

# TOWN OF DANBURY

## Board of Selectmen Meeting Minutes

July 16, 2025

The Town of Danbury Selectmen meeting was called to order by Jessica Hatch at 6:05PM with all members present, James Farmer and Frances Bliss along with administrative assistant, Holly Surgens

In attendance: Brittany Galvin, Tim Esty, Peter Brigham, Kaymen Spaulding

### Appointments

- Peter Brigham with Kaymen Spaulding @ 7pm to discuss police officer position

*The Selectmen discussed the position with Kaymen and went over his background.*

### Approval of public meeting minutes from 7/2/2025

*Jessica Hatch made the motion to approve the minutes from 7/2/25, seconded by James Farmer, all in favor.*

### Consent/Signature Agenda

- Payroll/Accounts payable
- PO for PD - Becky Huntoon for training \$651.70
- PO for FD - Pump Testing \$750.00
- PO for FD - EMT class \$3200.00
- Intent To Cut | Swanson | Fords Mill Rd | 408-035
- Pistol/Revolver Licenses
- Electricity Contract Renewal

*Jessica Hatch made a motion to sign all items, seconded by James Farmer, all in favor.*

### Building/Driveway Permit Applications

- 28-2025B | Morrisette | 1406 Us Route 4 | 415-058|Replace existing 36'x36' building with new 36'x36' building.

*Motion to approve made by Jessica Hatch, seconded by James Farmer, all in favor.*

- 29-2025B | Deuink | 59 Buttrick Rd | 410-099
  - A) 6X8' Mud room attached to kitchen
  - B) 20x16' family room with 3/4 bath attached to laundry room
  - C) 12x12' deck attached to the addition and existing bath, and extension of the existing porch along the south side 5x20' to tie in and matching the existing porch.

*Motion to approve made by Jessica Hatch, seconded by James Farmer, all in favor.*

- 11-2025D|Brousseau|Eastern District Rd|410-090-004

*Motion to approve made by Jessica Hatch, seconded by James Farmer, all in favor.*

### Old Business

- Review of email from Ragged Mountain attorney regarding an additional \$25k project contribution.
  - Response from GMI and Phelps Construction regarding project timeline.*Selectmen discussed email and additional funds. Frances Bliss made a motion to hire Phelps Construction to complete the Ragged Mountain Road Improvement Project in the year 2025. A*

*contract will be drafted to ensure the contractor will follow the engineering design and guarantee the project cost. An additional memorandum to be sent to Ragged Mountain Resort advising them that they must correct the drainage issues in tandem with the road project. Motion seconded by James Farmer, all in favor.*

- Review of tree removal quotes

*Jessica Hatch made a motion to hire Dave Dyer to remove the trees around the roller shed for the cost of \$3000, James Farmer seconded the motion, all on favor. Frances will reach out to owner of abutting property to get permission to remove tree on their property.*

- Called in response from owner of property in Danbury Woods with campers on it:
  - Owner states there were already campers on the property, and they thought they could simply replace them. They do have an outdoor privy on the property that was used previously. They plan to only leave the campers for the season while they work to clean up the property. Their plan is to build in the future, but they are not ready yet. Additionally, they do not have the ability to move the campers often and have to have them delivered to the property since they do not own a truck to move them. They are asking for further instructions or if they can leave them for the warmer months and use the outhouse already there.

*The following is required for the campers to remain on the property:*

- *Completed building permit w/ fee must be submitted.*
- *Additional information provided about the existing outhouse.*
- *Campers can only remain on the property as seasonal residence and must be removed from property prior to winter season.*

#### **New Business**

- Plan for pavilion at DES – do the selectmen need further detail or should they first apply for a permit?  
*Selectmen spoke with the new principal of DES, Brittany Glavin, about the possibility of constructing an outdoor pavilion for the school. Advised that a building permit application would be needed and the fee waived due to it being for a school.*

#### **Selectmen**

- Welcome Packet Review (provided by Frances)

#### **FYI**

- Septic approval for 411-125-001|148 NH Route 104
- Email from Brian Fogg about our utility assessment contract  
*Jessica Hatch made a motion to extend the contract for 2025, seconded by James Farmer, all in favor.*
- Mailing from Elec Co-Op about Right-of-Way Clearing for 2025
- June property sales – *Reviewed.*
- Wetton email response regarding solar panels:  
*They will provide detailed plans at a later time and understand a second permit application will be required.*
- Flood insurance mapping email for review

*All FYI items reviewed*

*Motion to adjourn at 8:29pm, made by Jessica Hatch, seconded by James Farmer, all in favor.*

*Meeting minutes prepared by Holly Surgens and approved by the Selectmen on 7/30/2025*