

**Town of Danbury**  
**BOARD OF SELECTMEN MEETING MINUTES**  
**Wednesday, January 17<sup>th</sup> , 2023, 6:00 PM**

**Members present:** Jessica Hatch, Chair, Tracy Shepard, Ruby Hill

Also present,           Maggi Fellows, Administrative Assistant  
                                  Twila Cook, Treasurer

Chairman Jessica Hatch opened the meeting at 6:15pm

Approval of meeting minutes January 3<sup>rd</sup> ,2024, Ruby Hill Motioned to approve minutes. Jessica Hatch seconded the motion. Motion passed 3-0

Approval of meeting minutes January 11th ,2024, will be adding Bond hearing minutes to these minutes.

**Consent/Signature Agenda**

Payroll and accounts payable/ Signed.

Vacation Request / reviewed and Jessica signed.

Thomas timber Warrant \$4492.36 / Jessica motioned to approve and sign. Ruby seconded.

Motion

Passed 3-0

**Building Permit Applications**

01-2024B Bulino 27 Davis Rd (416-077) Mud room / Ruby motioned to approve and sign.

Tracy Shepard seconded. Motion passed 3-0

Re-Application RM Devco Inc (416-063) Ragged Mt Rd SIGN permit / Jessica Motioned to approve and sign the amended sign permit. Tracy seconded. Motion passed 3-0

**Old Business**

Ruby Hill advised of changes to the LUZO made at the last meeting, to make each lot in rural areas, need 2 total acres but the change would be , only one acre of contiguous buildable land needed.

**New Business**

Water runoff issue 446 Ragged Mountain Rd (416-076-000) Noted by the Road agent / Letter drafted. Jessica Motioned to send a Courtesy letter. Seconded by Ruby. Motion passed 3-0.

## Selectmen

Ruby requested to appoint Maggi to represent her at the polls on the 23<sup>rd</sup>

Letter from CWB, addressed to the Planning Board, reviewed.

Library / Jessica asked if the work ever got completed at the library. The board requested we email Cathy and check to see if the work was completed by the contractor hired.

Ruby asked about the department heads signing off on all employees' timecards, this is not being done by all department heads, the board requested a memo be sent out with pay checks/stubs to remind employees to get timecards signed off by their department head.

Consolidated was contacted by the Tax collector's office to look into the possibility of getting fiber optics at the town buildings, consolidated was going to contact them back to gather further info.

FYI, Hatch septic system design approved by the state, Wild Meadows Rd.

Jessica requested to check and see if Mango bill was supposed to be paid from encumbered 2022 moneys. This was supposed to be paid with encumbered amount from 2022 Expense account corrected.

Purchase order received from Fire Chief Martin for Becker Training Assoc, for EMT Class, \$1750.

Jessica motioned to approve and sign. Ruby seconded motion. Motion passed 3-0.

Jessica motioned to place the wording before the Bond warrant article on the Warrant, "Passage of this article shall override the 10% limitation imposed on the appropriation due to the non-recommendation of the budget committee." Ruby Seconded the motion. Motion passed 3-0

At 7:46pm Jessica motioned to enter nonpublic session, seconded by Tracy Shepard per ***RSA 91-A:3, II(b) Personnel matter***. Motion passed unanimously.

At 8:04pm Ruby Motioned to go back to public session. Seconded by Jessica motion passed 3-0. No decision was made.

At 8:10 pm Ruby motioned to enter nonpublic session, seconded by Jessica per ***RSA 91-A:3, II(b) Personnel matter***. Motion passed unanimously.

At 8:21pm Ruby motioned to go back to public session. Jessica seconded motion. Motion passed 3-0. No decision was made.

The Board requested a sign be made to limit Handicap Parking spot to 15-minute time limit, to allow for all people to be able to access voting on Tuesday the 24<sup>th</sup>.

8:35pm Jessica motioned to adjourn. Motion seconded by Ruby.  
Motion passed 3-0

Next Selectmen meeting will be January 31<sup>st</sup>, 2024.

*Respectfully submitted, Maggi Fellows, Administrative Assistant*

January 17<sup>th</sup>, 2024, Selectmen's Meeting

