

Town of Danbury
BOARD OF SELECTMEN MEETING MINUTES
Wednesday March 1, 2023, 6:00 PM

Appointments: Walter Wright 6:00
Chief Warn 6:30
Members present: Jessica Hatch, Chair, Tracy Shepard, Ruby Hill
Also, Karen Padgett, Administrative Assistant

At 6:00pm Jessica Hatch opened the meeting.

Cathy Vincevic, Chair of the Library Trustees, was in to talk about the heat situation at the library. Currently there is no heat. The part has been ordered from Pemi River Fuels and they will install it next week. The library will remain closed until there is heat and Librarian Linda Olmsted will work from home. She mentioned that they have been having a hard time finding someone to repair the chimney cap, as there is water/snow going into the furnace. Ruby had an idea of someone to contact.

Ruby motioned to approve the meeting minutes of 2/15/23 as written, seconded by Tracy. Motion carried.

At 6:10 Jessica motioned to enter nonpublic session, seconded by Ruby per RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.* Motion carried.

Jessica motioned to return to public session at 6:25pm, seconded by Tracy. Motion carried and the Board returned to public session. No decision was made, no votes taken.

At 6:29 Ruby made a motion to go into nonpublic session, seconded by Jessica per RSA 91-A:3, II (b) *The hiring of any person as a public employee.* Motion carried.]

At 7:38 Ruby motioned to return to public session, seconded by Jessica. Motion carried and the Board returned to public session.

Consent/Signature Agenda

- Payroll and accounts payable
- Intent to cut Sprague /Huntoon Rd/412-007
- Vacation request

Jessica motioned to approve the consent agenda, seconded by Ruby. Motion passed 3-0.

Old Business

- Library heat issues were discussed with Cathy Vincevic.

New Business

- The Board received a request for funds from the Lakes Region VNA on February 21. However, the budget process for the year is complete and the request was not received in time to be included in the 2023 budget. A letter will be sent advising that appropriation requests should be sent out in the fall to be included in the next year's budget.
- Richard Faul of the NH Department of Transportation phoned the office to let the Selectmen know that this summer any old cable guard rails on US Route 4 are going to be replaced. There may be some delays and/or one way traffic. Normal travel will resume at end of day.
- The Board agreed to have a clothing recycling bin placed at the Transfer Station from Apparel Impact, a veteran owned company. This will be at no cost to the Town and will divert clothing from the solid waste compactor. All the clothing stays in the US and much of it stays in New Hampshire.

Selectmen

The Selectmen finalized the voter guide that will be mailed out next week.

Tracy has enlisted the help and expertise of Jon Johnson to change the lighting in the Town Hall to LEDs. He will also replace the large lights in the meeting room with more efficient lighting. Tracy made arrangements to rent scaffolding for that project. This project will be done for the cost of materials only, as Jon will be volunteering his time to do the lighting.

Tracy volunteered his time and skills to finish the attic over the addition portion of the Town Hall, which will include finishing the floor, insulating, sheet rocking, mudding and painting the walls. He estimates the cost at \$1,480. The room will need to be cleaned out, which will require the help of the Town Clerk and Deputy Town Clerk as they have jurisdiction over the documents. This will be a spring/summer project. A meeting will be set up with Tricia Taylor and Cathy Jo Hatch regarding the disposition of documents in the attic.

Ruby has not heard about a price on a mobile classroom for Danbury Elementary School. Also, she is in conversation with a couple of people about land use for the mobile classroom.

Ruby presented some thoughts regarding some of the Town owned buildings. If the safety services building plan moves forward, the current fire station building could be sold, with the Town retaining the land. Then, the library building could be moved (grant money is a possibility) to the 10 North Road property which already has a well and septic system. This would allow for parking, water, and bathroom facilities, none of which the library has currently, and provides room for expansion of the building. She approached a member of the American Legion, who owns the building next door, to see if they would be willing to give up their building in exchange for meeting and storage space in the library. She asked the other Board members thoughts about making this a part of the whole plan around the safety building.

Jessica has enlisted people interested in serving on a Safety Services Building Committee. According to the master plan survey, a safety services building is the number one priority of the respondents. The first meeting of the committee will be March 9 at 7pm, Danbury Town Hall. She suggested Ruby bring her ideas to the committee.

Ruby made a motion to move forward with hiring Mark Cavic for the Police Department, seconded by Tracy. Motion passed 3-0.

Six courtesy notices were signed for land use ordinance issues.

Administrative Assistant

- The February routine water sample for the Town Hall water came back with issues. Retesting has been submitted for analysis.

FYI

- Mango alarm and Rapid Response changes
- Septic approval Quartulli 37 Jackson Ridge Rd

At 8:52pm Jessica motioned to adjourn, seconded by Tracy. Motion carried. Meeting adjourned. The next meeting of the Board of Selectmen will be held on Wednesday, March 15, 2023, at 6pm.

Respectfully submitted, Karen Padgett, Administrative Assistant