

Town of Danbury

BOARD OF SELECTMEN MEETING MINUTES

Wednesday May 17, 2023, 6:00 PM

Members present: Jessica Hatch, Chair, Tracy Shepard
 Absent Ruby Hill
 Also present, Karen Padgett, Administrative Assistant

At 6:06pm Jessica Hatch opened the meeting.

At 6:15, the sand bids were opened for the Highway 2023-2024 sand. Two bids were received.

<u>BIDDER</u>	<u>PRICE DELIVERED</u>	<u>PRICE PICKED UP</u>
PHELPS CONSTRUCTION	\$11.00	\$7.50
SKR SITE SERVICES CORP	\$15.25	\$10.25

No action was taken until the Road Agent reviews the bids.

Consent/Signature Agenda

- Payroll and accounts payable
- Property tax warrant \$1,504,450.30
- Intent to Cut – Thomas /Searle Hill Rd/411-059
- Timber tax bill - Bailey/70 Wild Meadow Rd/406-187 \$197.08
- Land Use Change Tax Bills
 - Rose/Restful Rd/201-111/\$2,900
 - Phelps/Wiggin Rd/411-082-005/\$60.00
 - Giansanti/Wiggin Rd/415-037-001/\$3,550
 - Potter/28 Railroad Dr/412-054/\$2,850
 - Grant/227 Old Turnpike Rd/201-009/\$620
- Quote for TX/Dep TX MuniSmart Training \$600.00 – needs 1 signature
- Declaration of right to inter – Hayward/ 2 plots/Eastern Cemetery
- Letter requesting release of Danbury E911 data to NH Granit for broadband mapping
- 2023 1st issue property tax warrant \$1,504,450.30
- Vacation request

Jessica motioned to approve the consent agenda, seconded by Tracy. Motion passed 2-0.

Building Permit Applications

- **19-2023B Byron 411-001/131 NH Route 104/25 x 36 single story garage/Jessica motioned to approve the building permit, seconded by Tracy. Motion passed 2-0.**
- **1 year extension request for S. Nile 410-066/1192 Murray Hill Rd. The current permit expires 5/19/23. Jessica motioned to extend the building permit 14-2022B for 1 year, seconded by Tracy. Motion passed 2-0.**

Old Business

- Board members reviewed courtesy notices previously sent that remain without a response from the property owner. Jessica requested town attorney be contacted regarding 1397 US Route 4. She also asked that a courtesy letter be prepared for a tiny house that has been placed on 201-078-MH1 without a permit.

New Business

- The Cemetery Sexton was approached by a family who would like to “adopt” a cemetery. An adult and minor child would take over the maintenance of a cemetery, under the supervision of Cemetery Sexton, Andy Phelps. The Town does have a volunteer policy and waiver form, however any volunteers must be 18 or over. The Board feels this is an interesting idea and would give it consideration for adult volunteers.

Selectmen

Tracy reported on the progress being made to insulate and finish the attic.

At 7:02, Jessica made a motion to go into nonpublic session per

RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.

Motion was seconded by Tracy. All in favor.

At 7:53pm, the Board returned to public session. No decisions were made, and no votes taken.

FYI

- Federal Public Health Emergency for COVID ended on 5/11/23
- Merrimack County 200 year celebration – looking for photos and slides for use at County events
- Upcoming vacations

At 7:54 Jessica motioned to adjourn, seconded by Tracy. Motion carried. Meeting adjourned.

The next meeting of the Board of Selectmen will be held on Wednesday, May 31, 2023, at 6pm.

Respectfully submitted, Karen Padgett, Administrative Assistant