

Town of Danbury

BOARD OF SELECTMEN MEETING MINUTES

Wednesday May 31, 2023, 6:00 PM

Members present: Jessica Hatch, Chair, Tracy Shepard, Ruby Hill
Absent Ruby Hill
Also present, Karen Padgett, Administrative Assistant

Appointments 6:00 Don Moyer, Friends of the Northern Rail Trail

Mr. Moyer, Vice President of the Northern Rail Trail, met with the Board of Selectmen to discuss the placement of the historical interpretive sign in the parking area for the Northern Rail Trail. The Northern Rail Trail runs from Lebanon to Boscawen with a connection in progress to go as far as Concord. The trail averages 150,000 visitors per year.

The New Hampshire DOT Bureau of Environment, Cultural Resources Program was responsible for the creation and design of the historical panel. The sign is 40 inches wide by 30 inches tall. Ruby suggested placing the sign on the concrete base where the signal used to be. In this location it would be out of the way to avoid damage but still visible. Mr. Moyer suggested another location but will take the Selectmen's recommendation back to the FNRT Board and find out the timing of the interpretive sign installation from the State.

He also wanted to introduce the idea of a kiosk offering rail trail information. FNRT would provide and install the kiosk. Once the design of the kiosk is finalized, he will come back to the Board to discuss. Ruby asked if the kiosk would have a QR code. Mr. Moyer said they are switching over from paper to QR codes in the kiosks. Chairman Hatch asked that he complete a sign permit application.

Mr. Moyer thanked the Board for their time.

Ruby made a motion to accept the minutes of May 3 as amended to correct the date of the Public Hearing to accept Phelps Lane as a public road, seconded by Jessica. Motion passed 2-0 with Tracy abstaining from the vote as he did not attend the meeting.

Jessica motioned to approve the May 19 meeting minutes as amended to remove the approval of the 5/3 minutes. Motion seconded by Tracy. Motion passed 2-0 with Ruby abstaining from the vote as she did not attend the meeting.

Consent/Signature Agenda

- Standard Power hydro rebate agreement- Jessica to sign(Since May 2022 we have received \$251.04 back from Standard Power who is our broker for electric supply)
- Notice of violation for 415-040/1397 US Route 4
- Courtesy Notice – Moran tiny house 201-078-MH1 Spa Road
- Vacation requests

Jessica motioned to approve the consent agenda, seconded by Ruby. Motion passed 3-0.

Building Permit Applications

- **20-2023B LITTLE** 49 Sheldon Rd 409-083/10x20 prebuilt shed and 14x24 shed/Jessica motioned to approve, seconded by Ruby. Motion passed 3-0.
- **21-2023B GREEN** 44 Courtland Dr 201-105/24x48 addition on garage/ADU 1 bedroom tied into existing septic/Ruby motioned to approve, seconded by Tracy. Motion carried 3-0.
- **22-2023B MORISON** 334 New Canada Rd 415-022-002/rooftop solar array 30 panels/Jessica motioned to approve, seconded by Tracy. Motion passed unanimously.
- **23-2023B BYRON** 131 NH Route 104 411-001/rooftop solar array 25 panels/Ruby motioned to approve, seconded by Jessica. Motion passed 3-0.

- **24-2023B DESMARAIS** 46 Hoyt Brook Rd 408-047/22 x 24 garage ADU addition with 1 bedroom and 1 bathroom. Jessica motioned to approve, seconded by Ruby. Motion passed 3-0.

Old Business

- Jessica motioned to approve the bid of \$810 on the Auctions International website for the 2010 Fire Department command vehicle. Motion seconded by Ruby and passed 3-0.
- A quote was received for the re-siding of 2 sides of the Town Hall addition with vinyl siding and repair the siding on the back side of the building. Ruby noted that two additional quotes should be obtained. The Board reviewed the expenditures to date for government building repairs and maintenance. Just over \$2,000 is left in that budget line of \$10,000. It was noted that the Government Building capital reserve fund has a balance of approximately \$4,000. Road Agent Cornell got a quote to install 3 windows at the Highway Garage for a cost of \$4,500.
- The tax deferral information for property 416-015 was reviewed. The executor of the estate expects to have it paid off sometime in the fall.

New Business

- New preliminary FEMA Flood maps were reviewed. They will schedule a “formal community coordination meeting” soon.

AA

- Karen reported on the US Secret Service visit on 5/22 to follow up on email phishing scam that she reported to the insurance company.
- The New Hampshire Department of Labor requires inspection of boilers and pressure vessels. The inspector came on 5/12 to conduct inspections at the Town Hall, Highway and Fire Department. No issues were noted, and the permit is valid for two years.
- A representative of Primex came out to assess town buildings on 5/30.

Selectmen

Tracy reported on the progress being made to insulate and finish the attic. He also spoke about an issue at the Transfer Station. Apparently, someone entered during closed hours and was shooting toward the sand pile in the direction of Spa Road. He stated that this is a dangerous situation because there are residential structures beyond the sand pile.

Mike Maines also stopped in the meeting to report on that situation. Steps will be taken to deter this. He also reported that people are stealing metal from the scrap pile. Once it is deposited at the Transfer Station, it becomes town property.

Jessica will be consulting with Road Agent Cornell to see what steps need to be taken by the property owner on Bohonon Road whose logging operation causes water to run onto the roadway. Once it is determined, a letter will be sent to the property owner. She also asked if the final payment on the loader was made. It was made on May 26.

Ruby asked if anyone had any information about a trailer that is on property 410-055 at the corner of Eastern District Rd and Tommy Higgins Rd. It appears to be a food truck parked there with signs in the window. The vehicle does not look mobile.

At the last Planning Board meeting, no action was taken regarding the updates to the Ragged Mountain Development Master Plan or the proposed subdivision because the Town’s attorney was not present at the meeting. The subject of the problems with drainage on Ragged Mountain Road came up. Ruby feels she does not have all the information she needs and asked that Road Agent Cornell or one of the other Selectmen come to the next Planning Board meeting so that the topic can be addressed.

Jake Moran, the Forest Fire Warden, told Ruby of an incident at Independence Park. People were at the park and had a fire at the pit and did not have a permit. Since it is Town property, he was unclear how to handle the situation, so he reached out to the NH Fire Marshall. Once he has an answer, he will report back

to the Board of Selectmen. The Board reviewed the rules of the park and suggested amendments be made to address this issue. Once they hear back from Moran, they will revisit the discussion.

Finally, Ruby reported that the progress to keep the DES 5th grade in town was unsuccessful for now and 5th graders from Danbury will be bussed to Bristol Elementary School for the 2023-2024 school year.

The Board began a review of the Personnel Policy for the purpose of revising it.

FYI

- Septic construction 89 Hemlock Lane 406-023
- LRPC Annual meeting 6/26/23 at Church Landing
- Well water sampling results – Fire Station and Town Hall – no issues
- Town Clerk MV registration agent audit report

At 7:54 Jessica motioned to adjourn, seconded by Tracy. Motion carried. Meeting adjourned.

The next meeting of the Board of Selectmen will be held on Wednesday, June 7, 2023, at 6pm.

Respectfully submitted, Karen Padgett, Administrative Assistant