

Town of Danbury

BOARD OF SELECTMEN MEETING MINUTES

Wednesday, July 5, 2023, 6:00 PM

Members present: Jessica Hatch, Chair, Tracy Shepard, Ruby Hill
Also present, Karen Padgett, Administrative Assistant

Appointments Cathy Vincevic, Library Trustee
6:30 Horizons Engineering -re RMR subdivision
7:00 Don Moyer, Friends of Northern Rail Trail

Chairperson Hatch opened the meeting at 6:01 pm

Cathy Vincevic of the Library Trustees came to the meeting at the request of the Selectmen to report on the status of repairs at the George Gamble Library. Per Ms. Vincevic, the repairs needed are minor and include repairing the metal rail along the walkway to the entrance, replacing the chimney cap, sanding and sealing the front door and some minor repairs to the slate roof. The cap has been purchased and someone is lined up to replace it, but she is not sure when it will be done. Andy Phelps has a contact who can weld the metal rail and provide a quote. And finally, Ms. Vincevic has the name of a local person to look at the slate roof and will do so soon.

Ruby said that the Board has other repairs that need to be addressed but wanted to get an update on repairs needed at the library first. She looked into the Moose Plate Grant offered by the Division of Historical Resources (NHDHR) for up to \$20,000 for the preservation of publicly owned historic buildings. In doing so she discovered that the letters of intent to apply were due in May. Also, she will contact someone about doing the work on the front door.

Jon Warzocha is the CEO/Senior Hydrogeologist at Horizons Engineering, Inc. They have been working with Ragged Mountain Resort Development, Inc. on the Forest Knolls West Subdivision. Mr. Warzocha is seeking a permit to run a water line that runs under Ragged Mountain Rd to the subdivision and to build a small retention basin in the road right of way at the head of the ditch on the west side of the road. The water line is a 2-inch water line in a 6-inch sleeve with 6 feet of coverage. They are aware that the Town has plans to rebuild that portion of Ragged Mountain Road and that Ragged has agreed to contribute \$25,000. When that road work is being done, they would put in an extra sleeve as a "just in case" so the roadway would not have to be dug up again. He estimates both projects to be a couple of days' work each. Jessica asked if he had been approached by RMR to design the drainage for the entire road project, something that the Board of Selectmen had asked of Ragged. Mr. Warzocha said that there is another subdivision project that is coming in next year on the east side of the road and that would be the ideal time to plan for the drainage and start that process.

Jessica addressed the issue of the naming of the developments/subdivisions. Ragged's current plan is for Forest Knolls West and East. This is not acceptable for 911 addressing purposes.

Jessica motioned to approve a sediment stormwater basin in the Town right of way on Ragged Mountain per the plans provided. The motion was seconded by Tracy and passed unanimously.

Jessica made a motion to approve a water line under Ragged Mountain Road as long as the property owners complete and sign the Road Encroachment Permit. Seconded by Ruby and passed unanimously.

Don Moyer, Friends of the Northern Rail Trail met with the Board regarding the location of the interpretive sign at the Rail Trail parking lot. The Danbury Board of Selectmen approved a location at the 5/31 meeting. The board of the Friends of Northern Rail Trail are requesting an alternate location that has good visibility and safety from vehicular traffic which would allow readers to stop and read in a protective spot. The FNRT Board feels that the previously approved location has potential danger to readers who may be too close to traffic. This location will also allow for the future placement of an informational kiosk. The Danbury Selectboard is agreeable to the new sign location.

Ruby made a motion to approve the minutes of June 16, seconded by Tracy. Motion passed 3-0.

Consent/Signature Agenda

- Payroll and accounts payable

- Deed waiver – Turnkey Landfill
- Declaration of Right to Inter – Plaisted/Riverdale Lot 227 plots A&B
- Timber tax bill – Edic 409-072/22-111-10-T, \$6287.77
- Vacation request

Jessica motioned to approve the consent agenda, seconded by Ruby. Motion passed 3-0.

Building Permit Applications

- 27-2023B Kilkenny 4 Powers Rd 418-023/Walk in cooler – changes footprint/Jessica motioned to approve, seconded by Tracy. Motion passed 3-0.
- 28-2023B Cline/Tucker 1191 US Route 4, 28x32 new home/previously approved 5/19/21 and extended for 1 year. Needed new application. Jessica motioned to approve, seconded by Ruby. Motion passed 3-0.

Old Business

- The newspaper police chief ad has expired. The position is still posted on Indeed, New Hampshire Municipal Association, and the Town website.
- A property owner on Sheldon Rd would like to know if her lot (406-088, lot "B") is a buildable lot. She owns the adjacent lot and plans to merge the two. The original subdivision approved by the Planning Board in 1987 has a notation that lot B is not a buildable lot. The covenants and restrictions for the subdivision were released in 2005. Tom Austin is representing the property owner and will meet with the Board on 7/19. The town attorney will be contacted to advise the Board on this issue.

New Business

- Jon Schurger wrote a letter to the Board regarding a washout at the end of his driveway on Waukeena Lake Road. He would like the Highway Department to fill the depression with some rough material. Jessica noted that the depression is not in the roadway or the road right of way. The Highway Department brought in fill up to the mailbox. A letter will be sent advising that the driveway repairs are the homeowner's responsibility.
- The Road Agent submitted a business credit application for ProGear Outfitters at the Tilton Outlet Mall. The Board will request more information from him on the need for it.
- The State Legislature voted additional funds for highways and bridges into the State budget. Danbury's allotment is an estimated \$24,380 for roads and \$20,518 for bridges.
- The Town received an inquiry and offer to buy 34 Dean Road. However, there is a title issue with the property in that the deed description is inaccurate. Karen will reach out to legal counsel to seek an appropriate solution to this problem.

Selectmen

Tracy reported that he has completed the attic project. His cost total is \$3,878.29 and he put in over 500 hours on the project.

Jessica reported that the tent on Old Turnpike Road that had been the topic of discussion at several meetings is gone. Also, the RV at 1397 US Route 4 has been removed. Finally, a follow-up letter will be sent to the owner of 81 Restful Road about a tiny house with no building permit.

The Board of Selectmen continued work on the Personnel Policy revision.

FYI

- Determination of Unemployment Compensation
- Inquiry received and information gathered re lot next to Highway Garage 409-052
- End of year student list

At 7:58 Ruby motioned to adjourn, seconded by Jessica. Motion carried. Meeting adjourned. The next meeting of the Board of Selectmen will be held on Wednesday, July 19, 2023, at 6pm.

Respectfully submitted, Karen Padgett, Administrative Assistant