

Town of Danbury
BOARD OF SELECTMEN MEETING MINUTES
Wednesday, December 6th, 2023, 6:00 PM

Members present: Tracy Shepard, Ruby Hill, Chair Jessica Hatch (6:56PM)

Also present, Maggi Fellows, Administrative Assistant
Jeremy Cornell, Road Agent
Janice & Shane Schnider, Question on land use on a sale property

Tracy Shepard and Ruby Hill started the meeting at 6:10pm. (Jessica Hatch will be late)

Consent/Signature Agenda

Payroll and accounts payable, Ruby Hill made motion to accept and sign, seconded by Tracy Shepard, Passed 2-0
Municipal Assessment Data Certificate, Ruby Hill made motion to accept and sign, seconded by Tracy Shepard, Passed 2-0
Devine Millimet, engagement letter for bond counsel services, Ruby motioned to **table**, Tracy seconded.
Resignation from Laura Upton Baker from Budget committee, Resignation accepted.
Review quote from Atlantic Tactical for the Police Chief, Ruby motioned to **table**, Tracy seconded.

Building Permit Applications

Intent to cut, Michael Sharp Enterprises, Craig & Cynthia Williams 415-32 New Canada Rd, Tracy motioned to accept and sign, seconded by Ruby, motion Passed 2-0

Janice & Shane Schnider, Question on land use on a sale property, questions in reference to a piece of land the parties are considering buying to use for off grid cabins as Air B&Bs, they were advised they would need septic plans and approval for any structure that would be lived in, they were going to investigate setbacks and info whether the land could have a septic.

6:51 Pm Ruby Hill Motioned to Adjourn the meeting Tracy seconded, Motion Passed, Meeting was adjourned.

Chair Jessica Hatch arrived late 6:56pm Meeting was reopened.

Driveway Permit Application / None

Old Business / None

New Business / None

Selectmen

Budget Worksheet

Building Permit Revision

FYI

Notice of increase/ Onsite Drug and Alcohol Services, LLC , *advised.*

2024 MS-46 , *advised.*

Notice of Merrimack County Delegation Meeting & Executive Committee, *advised.*

Wetlands & Non-Site specific permit, Driveway access, Danbury Woods Rd, Christine & Stephen Evitts (408-66-000) Board and Road agent advise this will need a Danbury driveway permit.

Address assignment (411-083-002) Randall Beiler 58 Phelps Ln, *advised.*

Shoreland Permit Application, 20 Kilcare Rd, (26,880-420) Ragged Mountain Fish and Game Club, This Is in the town of Andover, sent to Danbury as courtesy as part of the property is in Danbury. *advised.*

Septic Approval for Construction & Operation Barbara Pierce (406-240-001), *advised.*

Tracy made a motion to approve the current/ adjusted Recycling fees, seconded by Ruby, motion passed 2-0, Jessica requested Jim and Mike from the Transfer Station to come to the next meeting to discuss further.

Discussion;

Devine Millimet, engagement letter for bond counsel services, this is the bond counsel for the Safety Services building, Ruby motion to approve, seconded by Tracy. Motion carried 3-0

Jessica made a motion that they approve a Purchase Order for Atlantic Tactical, for the purchase of the Police Chief's vest. Ruby seconded the motion, motion carried 3-0

Approval of Meeting Minutes 11/29 RH motion to approve the minutes with removal of (with no decision made) seconded by Tracy Passed 3-0

Jeremy Cornell/Road agent, discuss log in information, Salary update and 1st quote for potential new 550 truck.

Ruby reports hearing information that there may be subjects disposing containers of human waste at the Town transfer station, Tracy advised he would notify the employees to use caution and be on the lookout.

Tracy advised he priced some signs for the transfer station, reflective, 18 x 24, 2 color, cost would be \$50 each (\$400 for 8) plus shipping.

January 20th Selectmen's meeting will have a hearing at 7pm to accept unanticipated funds from House Bill 2, Payment for Maintenance, Construction and Reconstruction of Class IV and V Highways, and Municipally owned Bridges.

Budget worksheet updated with Selectmen's request for Budget.

At 9:57pm Jessica motioned to adjourn, seconded by Ruby. Motion carried. Meeting adjourned. The next meeting of the Board of Selectmen will be held on Wednesday, December 20th, 2023, at 6pm.

Respectfully submitted, Maggi Fellows, Administrative Assistant

December 6th, 2023, Selectmen's Meeting