

# Town of Danbury

## BOARD OF SELECTMEN MEETING MINUTES

Wednesday, December 27<sup>th</sup>, 2023, 6:00 PM

**Members present:** Jessica Hatch, Chair, Tracy Shepard, Ruby Hill

Also present,  
Maggi Fellows, Administrative Assistant  
Karen Padgett / Trustee of the trust funds  
Jeremy Cornell/ Road Agent  
Jeremy Martin / Fire Chief

Chairman Jessica Hatch opened the meeting at 6:01pm

Approval of Meeting Minutes from 12/20/2023 Ruby Hill motioned to approve, Tracy Shepard seconded the motion, motion passed 3-0

### Consent/Signature Agenda

Payroll and accounts payable/ Signed.

WEX Application, Jessica made a motion to accept and sign, Tracy seconded the motion, motion passed 3-0

### Old Business / None

### New Business

Complaint from Property owner Darren Becker at 360 Wiggin rd. (415-009-000) ref neighbor Thomas Valliere at 358 Wiggin rd. (415-010-000) has set up a 5<sup>th</sup> wheel camper on his property, near his house, there are now 2 men living in the camper, there are also a number of vehicles parked on the property.

Board requested letter be drafted to the Property owner of 358 Wiggin rd., ref placement of RV.

Road agent reports significant damage to the town portion of Wiggin rd. from the rain runoff at #60 Wiggan rd.

Board requested letter be drafted to the Property owner of #60 Wiggin rd. requesting the driveway be reconstructed to prevent any further town road damage.

27 Davis rd. appears to be under renovation, No Building permit on file.

Board requested letter be drafted to the Property owner of 27 Davis rd. requesting a BP be completed.

### Selectmen

Karen Padgett / Trustee of the trust funds, requesting that some of the unused capital reserve accounts be closed out at the Banking facility, these would need to be voted on by the towns people , by warrant article.

Air Pack Capital Reserve, Balance \$12.43

Hydrant Capital Reserve, Balance \$3736.00

Forest Fire Equipment Capital Reserve, Balance \$132.77

Records preservation / digitalize, Balance \$267.65

**Jeremy Martin / Fire Chief** requesting some funds be encumbered for purchase of 2 new radios, to replace 2 truck radios more than 25 years old. Jessica motioned to encumber \$12799.97 to Motorola solutions for the purchase of radios. Ruby seconded the motion, motion passed 3-0

**Christopher Kelby / Police Chief** requesting to encumber funds for the body and rust repair for the 2016 Ford Explorer police cruiser. Jessica motioned to encumber \$2449.53 to NuCar for the repairs quoted. Tracy seconded motion; motion passed 3-0

Chief Kelby also asked to encumber funds for a tactical vest. Jessica motioned to encumber \$1406.74 to Atlantic Tactical for the quoted purchase of the new vest. Ruby seconded the motion, motion passed 3-0

Discussion reference discontinuing the use of the Merrimack County Sheriff's Department patrol services. The Board requested we call them and ask them to discontinue and check to see if there would be any further expenses do to any open cases pending.

**Jeremy Cornell / Road Agent** in to report current road conditions due to Monday's rainstorm event, he advises roads are open now, with some muddy conditions. He reports he is over \$13,000, in just materials so far and the 2024 budget may be impacted with additional bills.

Cornell also advised he ran short of road closure signs and barricades and will need to purchase more, along with over 25 missing/stolen street signs.

Cornell presented a quote for Plow and Grate with purchase order, Jessica motioned to approve purchase of plow and grate from Viking-Cives \$16900.00 Ruby seconded the motion, motion passed 3-0

**Kyle Levesque / Emergency Management**, cyber security issues he advised the Town to switch to .GOV emails for better security. He will be working with Primex to get this in place.

7:56pm Ruby motion to adjourn, Jessica seconded the motion, motion passed 3-0.

*Respectfully submitted, Maggi Fellows, Administrative Assistant*

December 27th, 2023, Selectmen's Meeting