

# Town of Danbury

## BOARD OF SELECTMEN MEETING MINUTES

Wednesday November 30, 2022, 6:00 PM

**Members present:** Jessica Hatch, Chair, Tracy Shepard, Ruby Hill  
Also Karen Padgett, Administrative Assistant

At 6:00pm Jessica Hatch opened the meeting.

Ruby motioned to approve the November 16, 2022 minutes as written. Motion seconded by Tracy and passed 3-0.

### Consent/Signature Agenda

- Payroll and accounts payable
- Intent to Cut/Edic 409-072/423 US Route 4
- Intent to Cut/Hackeman 408-017/Dean Road
- HealthTrust transmittal to be signed by Chair
- Timber tax bill LaVorgna \$1093.41
- Purchase Order FD IPS for 5 handheld lights \$710
- AA vacation request

Jessica motioned to approve the consent agenda, seconded by Tracy. Motion passed unanimously.

### Building Permit Application

- **39-2022B ELDER/66** Dunlap Rd/416-088 30X40 log home and use of RV while building/ Jessica motioned to approve the building permit, seconded by Ruby. Motion passed unanimously.

### Old Business

- Jessica motioned to appoint John Taylor as Danbury Commissioner to the Lakes Region Planning Commission for a term of four years and Mark Zaccaria as Danbury Commissioner to the Lakes Region Planning Commission for a term of two years. Motion seconded by Ruby. Motion passed 3-0.
- Jessica motioned to enter into and sign a contract with Mango Security for the Town Hall fire alarm panel replacement in the amount of \$2,160, motion was seconded by Tracy and passed 3-0. Jessica motioned to encumber the amount of \$2,160 for the fire panel replacement, seconded by Tracy. Motion carried 3-0.
- The copier that was damaged by lightning on August 26 cannot be repaired as the motherboard part needed is no longer available. A refurbished copier is available from Porter Office Machines for \$3,495. less \$1,000. Ruby motioned to approve the copier replacement for \$3,495.00 less \$1000 deductible. Motion seconded by Jessica and passed 3-0.
- Various correspondence was signed.

### New Business

- Jessica motioned to request the following payments from capital reserve funds:  
\$6,004.19 from general gov building capital reserve fund  
\$3,174.49 from bridge capital reserve fund  
Motion was seconded by Ruby and passed unanimously. Jessica signed the requests.
- The Board reviewed the 2022 equalization sales and signed the certificate that will be uploaded to the Department of Revenue Administration ratio study portal.
- Town Departments and Committees have received various right to know requests from D. Aylward.

### Selectmen

- Tracy is getting estimates on replacing the fluorescent lighting in the Selectmen's office with LED lights. He also reported on the cleanup work that is being done in the Police Department and it is

looking good. Shelving will be purchased for the evidence room and a new interior door for the evidence room.

- The Board discussed the formation of a safety services building committee. The Board tasked Jessica with getting it going.
- The Board discussed and finalized their recommendations for the 2023 budget.

**FYI**

- Comcast price increase notice
- Info on Twin Rivers Food Pantry
- Address assigned 189 US Route 4 /406-168
- RTK response – highway dept
- School district meeting dates and deadlines
- Recent NH Supreme Court decision

At 9:05pm Jessica motioned to adjourn, seconded by Ruby. Motion carried. Meeting adjourned.

The next meeting of the Board of Selectmen will be held on Wednesday, December 7, 2022, at 6pm.

*Respectfully submitted, Karen Padgett, Administrative Assistant*