

Town of Danbury
BOARD OF SELECTMEN MEETING MINUTES
Wednesday May 18, 2022, 6:00 PM

Members present: Jessica Hatch, Chair, Tracy Shepard, Ruby Hill

Karen Padgett, Administrative Assistant

Appointments Road Agent Cornell 7pm

Also present, Barbie Antonides

Jessica Hatch opened the meeting at 6:05pm.

Ruby made a motion to approve the minutes of April 20 and May 4, seconded by Tracy. Motion passed 3-0.

Consent Agenda

- Payroll and accounts payable were signed.
- April bank reconciliations were signed.
- Land Use Change Tax – 408-047/46 Hoyt Brook Rd/Margenau & Desmarais \$110
- Letter to PD Chief applicant
- Vacation request – June 20 – Karen

Jessica motioned to approve the consent agenda, seconded by Ruby. Motion passed 3-0.

Building/Driveway Permit Applications

- Building Permit 13-2022B Kennerson 412-099/interior renovations, exterior siding-no footprint change
- Building Permit 14-2022B Offen 403-015/garage 30 x 40
- Building Permit 15-2022B Nile 410-066/Murray Hill Rd/New home 2 bdrm 28 x 38/storage container
- Driveway Permit – Nile 410-066
- Building permit extension request(1 year) – Robert Vlk 412-072 # 09-2021B/Shed and pavilion are complete/24 x 28 addition is not yet started

Jessica motioned to approve all the building permit and driveway permit applications, seconded by Tracy. Motion passed 3-0.

Old Business

- At a preliminary discussion during the 5/10/2022 Planning Board meeting, the Planning Board did not agree to allow the Selectmen to do a lot line adjustment with the owner of 138 Littlefield Road as had been voted on by the Board of Selectmen.
The Board of Selectmen submitted a request in writing to the Planning Board for a recommendation to sell town owned property on Littlefield Road(416-023 and 416-024)as voted per RSA 41:14-a. The Planning Board gave it's recommendation for the sale. The Board of Selectmen will hold a public hearing on June 1 at 6:30 pm on the proposed sale of the properties, as well as on June 15, at 6:30pm.
- The paving quote from GMI was signed by Jessica Hatch after the typographical errors were corrected.
- The part time Police Chief position has been posted to the NH Municipal website, the NH Police Chiefs' website, and Indeed.com. The Board approved classified advertisements in the Concord Monitor and the Valley News. The Concord Monitor ad will run for 7 days in the printed paper, 30 days in the online paper and also online at Zip Recruiter, GlassDoor.com and other aggregated sites. The Board reviewed and discussed the updated job description for the position.
- Call received from abutter of 88 High Street expressing interest in the property(Donnelly). Any sale of this property and the property on Waukeena Lake Road will require a notice to the previous

owner of their right to repurchase the property, which takes about 90 days. Jim Phelps dug a test pit on the Waukeena Lake Road property that showed the property can support a septic system so would be a buildable lot.

- The 2014 mini pumper truck to be used by the Fire Department was picked up in Painted Post NY. It still needs a few things before being put into service.
- Karen received permission from Lakes Region Mutual Fire Aid to hold off \$16,554 payment until tax bills are out.

New Business

- The Board signed notices to be sent to Merrimack County Registry of Deeds that are needed to release liens on tax payment agreements that have been fulfilled.
- An email complaint was received from a resident on Wiggin Road about a neighbor operating an excavator at 8 in the evening. The Town of Danbury does not have a noise ordinance. The Board agreed that it is not unreasonable during daylight hours for a property owner to be using equipment on their property.
- The Board approved a request for an Independence Park function for Noel Phelps June 11, 12pm – 3pm.
- Jason Torsey of Newfound Area School District called to see what would be needed if the district was to install modular classrooms Danbury Elementary School. Currently there are about 60 students, with an anticipated increase of 14 next year and 15 the following year. A building permit application is required.
- Road Agent Cornell noted that a driveway was put in on Barry Highlands Road without a driveway permit. A letter will be sent out to the property owner.
- The fire alarm box at the Town Hall has been chirping for no reason. Mango Security will be providing a quote for a new alarm box.
- There is a Flood Risk Assistance Grant Program using ARPA funds that will aid communities in replacing flood prone culverts.

Road Agent Cornell

Additional paving quotes were submitted by the Road Agent to pave the Town Hall and the entrance to the Fire Station. Jessica made a motion to approve those projects, Ruby seconded the motion. Motion passed 3-0. Jessica asked him to look into a property owner on Wild Meadow Road that placed a lot of rocks in the ditch.

Selectmen

- Ruby attended the most recent meeting of the Article 5 committee (the school district restructuring committee.) She stated that this is a contentious committee. The school administrator provided a document of what taxes would look like with different formulas would look like if it were restructured. She reviewed and explained the document. There was a proposal that the fixed costs of the school district budget (approximately \$3 million) be distributed based on equalized value and the variable costs are based on ADM (average daily membership). The committee is still in the information gathering process. The next meeting is June 8.
- Ruby attended the NHMA elected officials virtual training held on May 17 and updated the board on information she received that might be of interest. Much of it centered on the Right to Know law. Fees for copies were suggested by NHMA which are not in line with what the Town of Danbury charges. Jessica motioned to increase the cost for copies of documents to \$.50/page, seconded by Ruby. Motion passed 3-0.
- Jessica would like a second courtesy letter sent to Ben Elder on Dunlap Road. He had previously agreed to come into compliance with the zoning ordinance by submitting a building permit application. He has not yet done so.
- Ruby reported on a complaint received by a citizen regarding the denial of a pistol permit. She will follow up with Chief Suckling.
- Jessica asked when tax bills might go out. The assessment information has been transferred to the Tax Collector. It was estimated that they should be processed and in the mail by next Wednesday.
- Tracy has been researching the value of the 1976 International forestry truck. Also, no other quotes have been received for the electrical work at the Town Hall. The quote that was received is valid only until June 13.

At 7:49 Jessica motioned to enter into nonpublic session per *RSA 91-A:3, II(b) The hiring of any person as a public employee.* Motion was seconded by Ruby and passed unanimously.

At 8:02 Ruby motioned to return to public session, seconded by Jessica. Motion passed 3-0. No decisions were made, and no votes were taken.

FYI

- Letter sent requesting more information for Cook building permit 404-005-002
- Monthly property sales
- Highway Dept scrap metal income \$576.67
- Cable franchise fee 1st qtr 2022 \$893.45
- 44 Courtland Drive - building permit for solar array changed electrician
- Utility appraiser request for information for cell tower
- Updated deeding list
- Karen – post card

Ruby motioned to adjourn at 8:05pm, seconded by Jessica. Motion passed unanimously. Meeting adjourned.

Respectfully submitted, Karen Padgett, Administrative Assistant