

Town of Danbury

BOARD OF SELECTMEN MEETING MINUTES

Wednesday, November 19, 2025

Members present: Jessica Hatch, James Farmer and Frances Bliss, along with Administrative Assistant Holly Surgens

Jessica Hatch opened the meeting at 6:15pm

Appointments

- Chris Kelby @ 6:30pm to discuss the Police Chief position.

Approval of minutes from 10/15/2025 & 10/29/2025

- *James Farmer made a motion to approve the minutes for 10/15/2025 with corrections as noted , seconded by Jessica Hatch, all in favor.*
- *James Farmer made a motion to approve the minutes for 10/29/2025 as presented, seconded by Jessica Hatch, all in favor.*

Consent/Signature Agenda

- Payroll/Accounts payable
- Letter of support for Ragged Mountain Resort regarding liquor license (already signed)
- Monthly Reconciliation Report for October 2025
- 2nd Courtesy letter for 236 Wiggins Rd – Re: Construction Activity
- Voluntary Address Change for Pellegrino
 - *Letter must be signed by property owners. To be added to next selectmen's meeting.*
 - *Jessica Hatch made a motion to sign all consent/signature items except for Voluntary Address Change Letter, seconded by James Farmer, all in favor.*

Building/Driveway Permit Applications

- 67-2025B | Martin | 201-006 |199 Old Turnpike Rd | 10' x 14' additional storage shed
 - *James Farmer made a motion to approve the permit, seconded by Frances Bliss, all in favor.*

Old Business

- Review budget worksheet

New Business

- Review of GMI Asphalt estimate for paving Police Dept parking lot at a cost of \$17,400.00
 - *Paving estimate reviewed. Ask Becky (PD admin) to provide 2 additional quotes for review.*

Selectmen –

- NHBEA – New Hampshire Business and Economic Affairs
 - Email about 2025 changes to Planning and Zoning Statutes & Bill HB 577 (ADUs)
 - *Reviewed*

FYI

- Septic Approvals
 - Huyler – 19 Brad Chase Rd – eCA2025102818 & eCA2025102818-A
 - Wetton – Eastern District Rd - eCA2025070207-A
 - Hatch – Wild Meadow Rd - eCA202011019
 - Kowalik – 18 Aspen Ln - eCA2025001705

- Campbell – 620 Ragged Mountain Rd - eCA2025091515-A
- Tax Increment Financing info packet

All Selectmen and FYI items reviewed

- ❖ *Jessica Hatch made a motion to enter into non-public session to discuss personnel matters @ 6:45pm, seconded by James Farmer, all in favor.*
- ❖ *Jessica Hatch made a motion to come out of non-public session @ 8:20pm, seconded by James Farmer, all in favor.*
- ❖ *Jessica Hatch made a motion to give Christopher Kelby a 90 day conditional offer to be our Police Chief. Motion seconded by James Farmer, all in favor. Offer signed by all parties.*

Additional discussion:

- *Wetton property – barn being built on property in addition to home construction. Not indicated on permit application. Holly will look into this matter and send letter if needed.*
- *Building in South Danbury torn down – Ask ZBA for meeting minutes regarding building on same footprint.*
- *Discussion regarding employee benefits – Retirement account benefit.*
- *Look into NHMA language regarding stipend for Fire Dept. Volunteers and employee vs. volunteer classification.*
- *Dead River propane contract for town – Find contract, if any.*

The Selectmen worked on the 2026 budget for the remainder of the meeting.

Motion to adjourn the meeting at 10:16pm made by James Farmer, seconded by Jessica Hatch, all in favor.

Meeting minutes prepared by Holly Surgens

Meeting minutes approved by the Board of Selectmen on 12/17/2025