

TOWN OF DANBURY

Board of Selectmen Meeting Minutes

July 30, 2025

The Town of Danbury Selectmen meeting was called to order by Jessica Hatch at 6:09pm with all members present, James Farmer and Frances Bliss along with administrative assistant, Holly Surgens

Motion to enter non-public session at 6:10pm made by Jessica Hatch and seconded by James Farmer, all in favor.

Non-Public Session: *RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant*

Motion to come out of non-public session at 7pm made by Jessica Hatch and seconded by James Farmer, all in favor. No motions or decisions made during the non-public session

In attendance: Diane Blasotto

Approval of public meeting minutes from 7/16/2025

James Farmer made a motion to approve the minutes from 7/16/25, seconded by Frances Bliss, all in favor.

Consent/Signature Agenda

- Payroll/Accounts payable
- PO for FD – Radio Programming - \$600
- Corrected Payroll transaction report. (wrong date on previous report)
- June Reconciliation

Jessica Hatch made a motion to approve and sign all items, seconded by James Farmer, all in favor.

Building/Driveway Permit Applications

- 30-2025B | Deuink | 130 Moose Meadow Ln | 410-100 | Construction of 24' x 32' cabin
 - *Motion to approve permit application with condition that solar design is submitted. Owner may submit design at later time with additional fee. Motion made by Jessica Hatch, seconded by James Farmer, all in favor.*
- 31-2025B | Wetton | Eastern District Rd | 410-090-010 | Roof mounted solar system
 - *Motion to approve made by Jessica Hatch, seconded by James Farmer, all in favor.*
- 32-2025B | Conant | 42 Old Turnpike Rd | 14' x 24' Shed
 - *Motion made by Jessica Hatch to deny application due to missing signature and site plan. Seconded by James, all in favor*
- 33-2025B | Bjelf | Hemlock Lane | 30' x 40' single family home
 - *Motion made by Jessica Hatch to deny application due to concerns about setbacks and dimensions of house. Also need electrical and plumbing information. Seconded by James, all in favor.*

Old Business

- Review of photos of outhouse on property at 52 Danbury Woods
 - *Will review RSA for outhouse. The selectmen requested additional photos of all sides of outhouse and additional details about the outhouse.*

New Business

None

Selectmen

- Welcome Flyer final review and approval
 - *Welcome flyer approved. Color flyers will be printed and sent out as needed.*

FYI

- Septic approval for Deuink | 410-100
- DRA notice of assessment for Danbury Elementary School
 - *Send email to Danbury Elementary School to notify of visit from DRA*
- RSA 155-D repealed. Should we update the Building Permit application?
 - *PUC certification information will be removed from the Building Permit Application*

Additional discussion:

- *Ragged Mountain Road Improvement Project and Brown Engineering: The selectmen agree to have Brown Engineering visit the site periodically to oversee the work done by Phelps Construction and Ragged Mountain.*
- *Jessica inquired about an update on New Canada Road. There has been no update from the attorney.*
- *Hearing to take place during the 8/20/2025 Selectmen's meeting to accept unanticipated funds for the Ragged Mountain Rd Improvement Project.*
- *The Selectmen have agreed to extend a Conditional Offer of Employment to Kaymen Spaulding.*
- *Building permit courtesy letter to be sent to Kenny Clark on 254 Eagle Pond Rd.*

All FYI items reviewed

Motion to adjourn at 8:23pm, made by Jessica Hatch, seconded by James Farmer, all in favor.

Meeting minutes prepared by Holly Surgens and approved by the Selectmen on 8/6//2025