

TOWN OF DANBURY

Board of Selectmen Meeting Minutes

August 20, 2025

The Town of Danbury Selectmen meeting was called to order by Jessica Hatch at 6:09pm. Members present; James Farmer along with administrative assistant, Holly Surgens

In attendance: Diane Blasotto, Cathy Chabot, John Little, Becky Huntoon, Paul Huibers and Maggie Fellows

Appointments:

- **6:30** - Mark Cavic - Police chief applicant
 - *Mark introduced himself to the board and discussed the Police Chief position currently open Marc has held many positions in law enforcement and may be interested in applying for the chief position. John Little was invited to the meeting, as a resident and former Police chief in New York, by Jessica to aid in meeting if needed.*
- **7pm** - Hearing to accept unanticipated funds from Ragged Mountain Resort to be applied to Ragged Mountain Road Improvement Project

Approval of public meeting minutes from 8/6/2025

- *Jessica Hatch made motion to approve the minutes from 8/6/2025 as written, seconded by James Farmer, all in favor.*

Consent/Signature Agenda

- Payroll/Accounts payable
- Eversource Petition for pole license
 - *Jessica Hatch questioned the petition. Holly was instructed to inquire with Tricia Taylor if this license application is for her property only. Is this petition part of a previous petition from 2023? Do we have all of the pole numbers? Holly was instructed to locate the previous application to review. petition was not signed.*
- Conditional Offer of Employment for Kaymen Spaulding
 - *Jessica Hatch made a motion to approve accounts payable and payroll as well as the conditional offer of employment for Kaymen Spaulding. The pole license petition will be tabled until more information is obtained, seconded by James Farmer, all in favor*

Building/Driveway Permit Applications

- 12-2025D | Wechter | 409-082 | Sheldon Rd | Temporary Driveway application for timber removal
 - *Jessica Hatch made a motion to approve the permit, seconded by James Farmer, all in favor.*
- 40-2025B | Taylor | 410-055 | Tommy Higgins Rd | 14x16' mobile where previous was located
 - *Jessica Hatch made a motion to approve the permit, seconded by James Farmer, all in favor.*
- 41-2025B | Hollenbeck | 201-115 | 100 NH Rte. 104 | Construction of 20x40' roof extension on south side of building
 - *Jessica Hatch made a motion to approve the permit, seconded by James Farmer, all in favor.*
- 42-2025B | Ordway | 415-061 | 20 Walker Brook Rd | 16x24' Carriage style woodshed
 - *Jessica Hatch made a motion to approve the permit, seconded by James Farmer, all in favor.*
- 43-2025B | Gagnon | 406-066 | 106 Brookside Dr. | Construction of 16x32' home and 16x20' shed
 - *Gagnon asked, if he gets written permission from his daughter and her fiancé, can he sign future documents on their behalf? Jessica stated that they do allow that.*

- *Jessica Hatch made a motion to approve the permit, seconded by James Farmer, all in favor.*
- 44-2025B | Brousseau | 410-090-004 | Eastern District Rd | Construction of 30x50' barn
 - *Jessica Hatch made a motion to approve the permit, seconded by James Farmer, all in favor.*
- 45-2025B | Hollenbeck | 201-115 | 100 NH Rte. 104 | Roof mounted solar installation
 - *Jessica Hatch made a motion to approve the permit with amendment of permit to indicate the number of solar panels, seconded by James Farmer, all in favor.*
- 46-2025B | Pescinski | 410-070 | Mudgett Rd/Old Danbury Rd | Construction of 30x40' dry storage barn
 - *Is a driveway permit required for this property? – Mudgett Rd is off state road. Owner will need to contact the state if they want a 911 address.*
 - *Jessica Hatch made a motion to approve the permit, seconded by James Farmer, all in favor.*
- 47-2025B | Austin, Koulalis, Levesque | 405-021 | 44 Taylor Hill Rd | 12x24' Aux. Structure (Glamping cabin) Kyle Levesque lives out of state and will be here Friday to sign the permit. Also, see email from Kyle.
 - *Jessica Hatch made a motion to approve the permit, seconded by James Farmer, all in favor.*

Old Business

- Campers on 52 Danbury Woods Rd – Letter to property owner regarding outhouses being out of compliance. Additional photos for review.
 - *Photos reviewed – “outhouse” is not in compliance with state requirements. Approved letter to be sent to owners.*
 - *Cathy Chabot also discussed issues with ATVs being driven up and down Danbury Woods Rd.*

New Business

- Email re: Defibrillators in Danbury Community Center – Do we want Jeremy Martin to purchase needed parts to be billed to DCC?
 - *Maggie has checked the defibrillator previously for expired parts. Holly will advise Jeremy, Fire Chief, to reach out to Maggie to determine if any parts are needed. No replacement parts will be billed to the fire department.*
- Email re: Northern Rail Trail – Will we be sending a representative?
 - *Selectmen are unavailable to attend due to job commitments.*
- Midstate Medical Center email re: Town appropriations request for Danbury residents
 - *Jessica advised that Mid-State should be sending a formal letter of request to the Selectmen and the Budget Committee requesting funds*
- Horizons Engineering water testing request
 - *OK for testing to take place.*
- Resignation from Road Agent Jeremy Cornell – Information on filling position in the interim.
 - *The Selectmen accept the resignation from Jeremy Cornell and thank him for his dedicated service.*
 - *The Selectmen are legally permitted to appoint an interim Road Agent to fill the vacancy. Holly will post Road Agent position. The selectmen will accept applications from 8/21 through 9/2. Applicant must be a Danbury resident.*

Selectmen

- \$75,000 from Road Construction Capital Reserve – Do we want to write a check to the town for these funds?
 - *Yes, Holly will request the allotted funds from the trustees of the trust fund for the Ragged Mountain Rd Improvement Project.*

- Comcast cancellation
 - *Comcast account was discussed, and the accounts will be cancelled once we have determined that the fire department is no longer using the Comcast internet connection. Maggie will look into the internet connection.*

Additional discussion:

- *Hemlock Ln and if they have submitted a building permit for use of RV while home is being constructed. Holly stated that he has been advised that a permit is required. Also, use of incorrect address number has been addressed.*
- *TAN payment – Treasurer has paid the TAN in full.*
- *Diane Blasotto spoke to selectmen about continued water issue with another resident.*
- *Updates to Ragged Mountain Rd contract with Phelps Construction – adjustment to cost to account for paving. Paving to be completed with GMI directly. Holly was instructed to email Chris Huyler at Brown Engineering that Phelps Construction will begin work on 8/21/2025. Updated contract with Phelps Construction signed by Jessica Hatch and James Farmer.*
- *New Canada Rd easements signed by Jessica Hatch and James Farmer. Frances Bliss will sign at a later time.*
- *Holly's access to the town's Facebook page for updating.*

FYI

- Septic approval for Forbes Mountain Trust – 262 Forbes Mountain Rd.
- Email from Brian D Fogg LLC - 2025 Value Recommendations for Danbury
- Email from attorney re: CNP TAN interest payments
 - *Selectmen have agreed to allow CNP to waive cost of services in lieu of interest payment reimbursement.*
- Email from CNP re: HB99
 - *Increase of veteran's credit on property tax is increased from \$4000 to \$5000. This must be a warrant article added to the town.*
- Letter from Dept of Safety re: Pending rule making action
- Horizons Engineering water sample results for Fire Station

All FYI items reviewed

Motion to adjourn at 7:54pm, made by Jessica Hatch, seconded by James Farmer, all in favor.

Meeting minutes prepared by Holly Surgens and approved by the Selectmen on 9/3/2025