

Town of Danbury

BOARD OF SELECTMEN MEETING MINUTES

Wednesday, September 17, 2025

Members present: *Jessica Hatch, James Farmer and Frances Bliss, along with Administrative Assistant Holly Surgens*

In attendance: *Ashlyn Comeau, CathyJo Hatch, Jeremy Martin, Alan Huntoon. Ken Parsons, Bob Crisco, Becky Huntoon, Steve Polizzi, Nate Colannino, Dale Knapp, Diane Blasotto, and Pam Brown*

Jessica Hatch opened the meeting at 6:06pm

Appointments

- Steve Polizzi @ 6:30 to discuss .gov implementation
 - *New email addresses selected and continued discussion of .gov emails.*
- Nate Colannino from Walden Renewables @ 7:00 to discuss solar project
 - *Nate provided an overview of the company and presented plans for the solar project. The permitting process was reviewed, and information was provided regarding the next steps.*
- Alan Huntoon w Highway Dept candidate @ 7:30 to discuss new employees for highway dept.
 - *Introduction of candidates and informal interview.*

Approval of public meeting minutes from 8/27/2025 & 9/3/2025

- *Minutes from 8/27 & 9/3 tabled until corrections are made.*

Consent/Signature Agenda

- Payroll/Accounts payable
- Yield tax levy – Huyler - \$2,490.15
- Purchase order for Axon Enterprise for PD in the amount of \$2,457.37
- Standard Power rebate Program Agreement – already signed by Jessica Hatch
- Voucher for Trustees of the Trust Fund to release funds for Ragged Mountain Rd Improvement Project in the amount of \$230,637.12
 - *Frances Bliss made a motion to approve all items, seconded by Jessica Hatch, all in favor.*

Building/Driveway Permit Applications

- 49-2025B | Palmer | 406-168 | 189 Route 4 | Construction of 24' x 32' Storage garage for tractor
 - *Jessica Hatch made a motion to approve the permit, seconded by James Farmer, all in favor*
- 08-2025D | Winslow | 416-064-004 | New Canada Rd | Permanent Driveway Permit Application
 - *Jessica Hatch made a motion to approve the permit, seconded by James Farmer, all in favor*
- 37-2024B | Winslow | 416-064-004 | New Canada Rd | 48' x 57' New home construction
 - *Jessica Hatch made a motion to approve the permit, seconded by James Farmer, all in favor*

Old Business

- Review of personnel policy - continued from 9/3 meeting

- Do we want a full legal review?
 - *The Selectmen will continue to review the personnel policy.*
- Review of Estimated Revenues – continued from 9/3 meeting
 - Letter for Highway Block Grant for 2025 - \$122,272.29.
 - *The Selectmen completed the Estimated Revenues worksheet.*

New Business - None

Selectmen

- Review and approve Letter of Agreement for Conditional Address Assignment for Kyle Bjelf
 - *Letter approved and signed.*
- Question from Doug Thompson – Re: Map/Lot 201-040 & 201-035. If given permission by previous owner, can Doug work with the town directly to recover property?
 - *Email reviewed and discussed. Interested parties should go through standard process. No motions made. Holly will research RSA regarding tax deeded property.*

FYI

- Email from Brian Fogg – Email response regarding Eversource pole count.
 - *Email reviewed*
- NHVotes notice of recent changes to voting laws
 - *Notice reviewed*
- Schedule of voting for purchase of TD Bank Building for Newfound Area School District
 - *Review of email - CathyJo will forward the email to Supervisors of the Checklist*
- Septic approval Setterlund – Danbury Woods Rd - *Reviewed*
- Septic approval – Campbell – 620 Ragged Mountain Rd - *Reviewed*

Additional discussion/Motions made

- *The selectmen discussed having the town building septic tanks pumped. Holly was instructed to schedule maintenance for all tanks needing to be pumped.*
- *Look up RSA on stone walls; Stone wall moved on Ben Elder's property. This may be an issue if this is a boundary wall.*
- *New legislation that may impact municipalities. Holly will look up any new laws and provide information to Selectmen.*
- *Jessica Hatch made a motion to pay the recording fee for the easements on New Canada Road at the cost of \$20.00 per easement to be recorded, totaling \$40.00. Seconded by James Farmer, all in favor.*
- *Spa Rd property owner has camper on property – send letter regarding building permit requirement and copy of Land Use & Zoning Ordinance.*
- *Holly was instructed to send an email to all the budget heads advising them that they need to have their budgets in by October 31st. The Budget committee will be meeting on November 6, 2025, and November 13, 2025, to go over the submitted budgets.*
- *Broad discussion regarding following up with camper dwellings and letters should be sent every 30 days regarding Land Use & Zoning Ordinance compliance.*
- *Discussion regarding planning board and timeline on how to propose changes to the Land Use & Zoning Ordinance for town meeting.*

Motion to go into non-public session at 10:34pm, seconded by James Farmer

Motion to come out of non-public session at 10:46pm, seconded by James Farmer, all in favor

Motion made in non-public session by James Farmer to hire Kenneth Parsons and Bob Crisco for the highway department at a rate of \$23.00 per hour and to be reviewed in 90 days, seconded by Frances Bliss, all in favor.

Additional notes

Two attendees, Diane Blasotto and Pam Brown, from the audience, interrupted the meeting during a scheduled , appointment. They were informed that the board was conducting business with scheduled appointments at that time. They stated they were unaware that an appointment was required for them as well. They were advised to make an appointment for a future time if they had a matter to discuss. The attendees left the meeting following this exchange.

Motion to adjourn the meeting at 10:48pm made by Jessica Hatch, seconded by James Farmer, all in favor.

Meeting minutes prepared by Holly Surgens and approved by the Selectmen on 9/24/2025