

# **Town of Danbury**

## **BOARD OF SELECTMEN MEETING MINUTES**

### **Wednesday, September 3, 2025**

**Members present:** *Jessica Hatch, James Farmer and Frances Bliss, along with Administrative Assistant Holly Surgens*

**In attendance:** *Diane Blasotto, Cathy Chabot, Brianne Huntoon, Bob Crisco, Donald and Marilyn Godfrey.*

*Jessica Hatch opened the meeting at 6:11pm*

#### **Appointments - None**

#### **Approval of public meeting minutes from 8/20/2025**

- *Jessica Hatch made a motion to Approve with revisions, seconded by James Farmer. Frances Bliss abstains due to absence.*

#### **Consent/Signature Agenda**

- Payroll/Accounts payable
- Standard Power Hydro Program Renewal Agreement
  - *Agreement was tabled until more information was provided. Not signed.*
- PO for HWY – Pete’s Tire Barn – \$1597.24 – Highway truck winter tires
- Pistol/Revolver Licenses
- Intent to Cut – Phelps
  - *Jessica Hatch made a motion to approve, seconded by James, all in favor.*
- Grant Agreement – Used Waste Oil – Chair signature only
  - *Jessica Hatch made a motion to approve all items except the Hydro Program which Holly will get more info on. Seconded by James Farmer, all on favor.*

#### **Building/Driveway Permit Applications**

- 13-2025D | Paul | 201-081 | Spa Rd | Permanent Driveway
  - *Jessica Hatch made a motion to approve the permit, seconded by James Farmer, all in favor*
- 48-2025B | Vecchitto | 411-106 | 56 Drake Hill Rd | Use of RV during planning and construction of home.
  - *Jessica Hatch made a motion to approve the permit, seconded by James Farmer, all in favor*

#### **Old Business – None**

- Additional discussion:
  - *Eversource pole inventory questions – Holly will continue to look into the previous petition*
  - *Driveway permit application from Tricia Taylor – permit is required? No application has been submitted.*
  - *Mudgett Rd – Are there other properties off Mudgett Rd? The owner will need to apply for driveway through the state.*
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#### **New Business**

- Review of applications for Interim Road Agent
- Review of personnel policy and potential revisions
  - *Policy to be reviewed by Selectmen*
- Email regarding property at 52 Challenge Hill Rd, 415-048
  - *Permit for building in file.*

#### **Selectmen**

- Email complaint from Laura Upton Baker Re: Tricia Taylor/Town Clerk

- *Send response to Laura citing the RSA about elected officials and assure her that the Selectmen will bring the issue to Tricia's attention and we will be sending her a memo.*
- Review of Estimated Revenues
  - *The selectmen will review for next meeting on 9/17/2025. Discussion regarding land use tax.*

**FYI**

- Email from Brian Fogg – Answer about new poles
- NH Clean Diesel Grant Flyer  
Water test results – All is good

*All FYI items reviewed*

*Additional discussion:*

- *Cathy Chabot and Donald & Marilyn Godfrey voiced concerns about neighbors violating town ordinance regarding campers and outhouse on property. They also raised concerns about late night shooting on the property and ATVs being used on Danbury Woods Rd. They were advised that the Town is working with the owners to bring them into compliance regarding the campers and outhouse but that there is no noise ordinance in Danbury. They were advised to seek legal counsel regarding the property covenants as it is a civil matter.*
- *Paving of Ragged Mountain Rd to be scheduled*

*Motion made to go into non-public at 7:29pm to review temporary Road Agent application, made by Jessica Hatch, seconded by James Farmer, all in favor.*

*Motion to come out of non-public at 8:23pm, made by Jessica Hatch, seconded by James Farmer, all in favor.*

- *Motion made by Jessica Hatch to offer Alan Huntoon the Interim Road Agent position. Seconded by James Farmer, all in favor.*
- *Motion made by Jessica Hatch to offer Tim Martin \$30.00 per hour to assist Alan Huntoon as well as offer Alan Huntoon the same salary that the previous road agent was receiving. Seconded by James Farmer, all in favor.*
- *Motion made by Jessica Hatch to increase the hourly rate of Administrative Assistant, Holly Surgens, to \$25.00 per hour. Seconded by Frances Bliss, all in favor.*

*Motion to adjourn at 8:41pm, made by Jessica Hatch, seconded by James Farmer, all in favor.*

*Meeting minutes prepared by Holly Surgens and approved by the Selectmen on 9/24/2025*