

TOWN OF DANBURY - Board of Selectmen

Meeting Minutes

Wednesday, January 8, 2020 6:00 pm

Members Present: Jessica Hatch, Chairman (arriving late)
Lyn England
James Phelps
Administrative Assistant: Karen Padgett

James Phelps opened the meeting at 6:00pm.

Checks/Applications/Signatures

- **Payroll and accounts payable** were signed.
- After Jessica Hatch arrived, meeting minutes were reviewed. Jessica voted to accept the minutes of 12/18. Jim seconded the motion and it was passed 2-0 with Lyn abstaining as she was not present at the meeting.
- A corrected application for current use was signed for Forbes Mountain Trust 401-001-001. The original application had an error in the acreage on the matrix.
- December savings account reconciliation was signed.
- The following purchase orders were signed between the 12/18 meeting and the 1/8 meeting:

FD - Lakes Region Fire Apparatus/ \$1050 /foam
FD - Frank Ullmer \$775/ EMR Class Reimbursement
FD - IPS \$1232/ (4) face pieces
FD - OME \$580/ Batteries (4)
EX - \$1024.97/computer and software

Jim motioned to approve the previously signed PO's, seconded by Lyn. Motion passed 2-0.

- The following intent to cut were signed outside of a meeting:
Warn 411-070 59 Littlefield Rd and
Danforth 118 Waukeena Lake Rd 409-042

Budget

- The language of the proposed warrant articles was reviewed. The warrant articles will be finalized at the next Selectboard meeting.
- The Budget Committee will hold the public hearing on the budget on January 16, 2020 at 7pm. Karen placed the ad for the hearing in the Kearsarge Shopper of 1/8/2020 and on the Town of Danbury website.

Old Business

- The Board of Selectmen received a response letter from the NH Department of Transportation State Traffic Engineer and Administrator, William Lambert, denying the Board's request for a marked crosswalk on NH Route 104 at the George Gamble Library. Several reasons were cited for the denial, one being that the establishment of a crosswalk would require "no parking" signs 20 feet either side of the crosswalk. This would be the area that cars would use to park. The Library Trustees have explored several possibilities for establishing a parking lot for the Library without success and were hopeful that a painted crosswalk would establish a safety zone for patrons parking on the side of NH Route 104 could cross.
- Karen submitted a claim to Timothy Crowley, insurance adjuster for Primex, in the amount of \$32,166.48 for the last of the contents of the highway garage that have been replaced. Any other items on the inventory will not be replaced. The next step is for Tim Crowley to determine the actual cash value (less depreciation) of the items not being replaced. The Town will hold a public hearing to accept unanticipated revenue for this year's insurance money. The hearing will be on February 5, 2020 at 7pm.
- John MacPherson of JMAC Professional Painting Company, LLC is coming this week to look at the DCC steeple and prepare an estimate for repairs and painting.

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New Business:

- The owners of 837 US Route 4 are concerned about the town's assessment of the size of their lot. Town records show the lot as 4.2 acres calculated. This calculation would have been done when the town tax maps were first created in 1996 by the mapping company using a description from the property deed. The deed states that the property is "two acres, more or less". The owners of the property were under the impression that the NH DOT surveyed their property boundaries while doing planning work for the replacement of the US Route 4 bridge over the rail trail. However, when Karen contacted David Scott of NH DOT, project manager for the bridge replacement, she was told that no boundary surveys were done, only the surveying necessary for the new path of the roadway. The owners have applied to the town for an abatement for 2019 based on the 2 acres.
- Potential buyers of property on Davis Rd had questions regarding the merger of the lots. It appears that the lots were merged in town records without any such request being made by the property owner. The Town has no record of any owner in the chain of title voluntarily merging the lots. The lots can be separated in the town records any time prior to December 31, 2021 per RSA 674:39-aa. This can be done by the holder of the title to the land, even if such person did not hold legal title at the time of the involuntary merger. The owner would need to submit a request to the Board of Selectmen to restore the lots to their premerger status.
- Rick Evans, of the NH DRA would like to meet with the Board to discuss the methodology for assessing timber tax. He will attend the Board meeting on January 22nd to review the process.
- Tricia Taylor, Town Clerk, provided the Board with a list of vacancies that will be posted for the upcoming town election on March 10, 2020. The filing period for candidacy is January 22 – January 31.

At 7:09 Jim made a motion to go into non public session per RSA 91-a:3

(b) The hiring of any person as a public employee.

The motion was seconded by Lyn and passed unanimously.

At 7:19 Jessica motioned to come out of nonpublic session, seconded by Jim. Motion passed unanimously. No votes were taken and no decisions were made.

FYI/REVIEW

- **941** tax return completed
- Employment security report for 4th quarter submitted
- Notice of ZBA hearing - Myers 1/23/2020 7pm
- Thank you letter from Mid-State Health
- Budget hearing ad
- At 7:30 pm Jim motioned to adjourn, seconded by Lyn. All in favor. Meeting adjourned.

On January 16, 2020 at 6:30pm, the Board of Selectmen will hold a working session to finalize the 2020 default budget to present at the public hearing on the budget.

Respectfully submitted, Karen Padgett, Administrative Assistant