

Town of Danbury

BOARD OF SELECTMEN MEETING MINUTES

October 21, 2020 6:00 PM

Present:

Jessica Hatch, Chairman (arrived 6:15pm)/Lyn England, Selectman/James Phelps, Selectman
Karen Padgett, Administrative Assistant

Appointments

6:30 Chief Martin

Chief Suckling

Road Agent Cornell(maybe)

Jim Phelps opened the meeting was at 6pm.

Checks/Applications/Signatures

- Payroll(\$7,110.85) and accounts payable(\$155,994.62) were signed.
- Jim motioned to approve the minutes of 10/7, seconded by Lyn. Minutes approved 3-0.
- The Board signed a letter to HealthTrust requesting a “contribution holiday” in December for \$1,866.91 rather than received a check.
- The warrant for the general election was signed.
- Purchase orders:
 1. FD – EMS Jacket/East Coast Outfitters/\$280
 2. PD – repairs to cruiser 1 – check engine light \$377.07Lyn motioned to approve the purchase order, seconded by Jim. Motion passed 2-0.
- Jim motioned to sign the Used Waste Oil Grant agreement, seconded by Lyn. Motion passed 3-0.

Building Permit Applications

1. 43-2020B Brewer 413-003/21 Lebaron Rd/ addition of tractor shed off of barn. Lyn motioned to approve, seconded by Jim. Motion passed 2-0.
2. 44-2020B England 411-123/ 204 NH Route 104/Replace shingle roof with metal, replace kitchen cabinets and repair bathroom water damage. Jim motioned to approve, seconded by Jessica. Motion passed 2-0 with Lyn abstaining from the vote.

Old Business:

- The tax deeded property at 34 Dean Road has a glitch in the deed from Graham to Penkalski as the legal description does not match the property sold. Real estate agent Lorna Platts is working with a title company to see if there is a remedy for the problem.
- Michelle Clark of the NH Department of Revenue worked with Karen and the revenues for 2020 were finalized. The town has completed everything needed for the tax rate to be set, however, we are waiting on the school district apportionment from the Department of Education.
- The Town received a report from the state polling inspector regarding the primary election operations. The only issue was with political signs being left unattended. He reported “good use of room”, lots of hand sanitizer available, and that multiple safety signs were in place.
- The upcoming general election was discussed. Preprocessing of absentee ballots can be done Thursday, Friday, Saturday or Monday preceding the election. Jessica will reach out to Town Clerk Tricia Taylor to see when the preprocessing will be scheduled. One or more of the Selectmen will attend.
- The 4th and final request for GOFFER municipal relief funds was signed by Jessica Hatch. This is for expenses incurred from 9/1/2020 – 10/15/2020 and includes payroll expenses for police and fire department employees who, per the new guidance sent out by the federal government, are assumed to be substantially dedicated to the town’s COVID-19 response.
- The Board received a letter of support from Danbury resident George Heaton in support of their efforts with the Hippie Hill situation.

New Business:

- Jason Warn of the Danbury Fire Department applied for the 2020 Warm Zone Grant offered by State of NH Homeland Security. The grant has been approved in an amount up to \$6000. Jim motioned to accept the unanticipated revenue not to exceed \$6000 from the NH Department of Safety and the Homeland Security Grant Program, with the motion seconded by Lyn. Motion passed 3-0.
- The HealthTrust health insurance rates for next year will increase 6.4% next year to \$874.97 per person from \$822.32.
- Per Jim Larkin, the concrete entrance has had time to cure and should be sealed with silicon based concrete sealer.

Selectmen Items

Jessica

The Budget Committee will hold their organizational meeting on 10/22. The Board agreed to meet with department heads in conjunction with the Budget Committee in an effort to optimize everyone's time.

Consolidated Communications sends her weekly updates on the progress being made in the fiber optic line installation. The work is currently being done in the middle of town and about % of that is complete.

She has observed construction at 3 properties in town for which there is no building permit on file and asked that letters be sent to the property owners.

Chief Suckling

The Chief met with the Board for discussions about the lettering of the new police cruiser. They came to an agreement that the cruiser will remain unmarked for another 6 weeks or so.

Chief Martin

The Fire Chief proposed a new method of compensation for the volunteer fire fighters. Rather than an annual stipend of \$500 paid out in December, a payment would be made to each volunteer for every incident or fire they show up for.

Also, the Chief is interested in having the 2010 police cruiser to use a fire command vehicle. He will get an assessment of any work that needs to be done to keep it road worthy and to convert it to a fire vehicle. It will cost approximately \$2000 for a radio and lights and another \$2000 to paint it.

Finally, the heart monitor that the department uses will not last much longer. They have a proposal from a company that will take it in trade for a new one at a cost of \$25,000. The Department would pay the first \$5,000 this year if the Town of Danbury would make the subsequent \$5,000 payments for the next 4 years. Jim suggested that people can be very generous for these types of purchases and perhaps if the Department started a fundraising campaign, a good portion of the money needed would be donated.

FYI/REVIEW

- Record request from D. Aylward re 418-029
- Accounting for Cruiser warrant article and highway pick up expenditures to date
- Notice from NH DHHS that health officer term expired
- State driveway permit application 418-029
- State driveway permit issued 415-011-001 Cline
- Brian Fogg utility assessor
- September property sales
- Notice of public hearing Planning Board for subdivision 416-064 and NHDES request for more information

At 8:00 Jim motioned to adjourn, seconded by Lyn. Meeting adjourned.

Respectfully submitted, Karen Padgett, Administrative Assistant