

# TOWN OF DANBURY - Board of Selectmen

## Meeting Minutes      Wednesday, March 4, 2020 6:00 pm

**Members Present:**                      Jessica Hatch, Chair  
   Lyn England  
   James Phelps

Administrative Assistant              Karen Padgett

**6:15**    **Ryan Campbell – Home Occupation application**

**6:30**    **Jim Roberts**

**7:00**    **Road Agent Cornell**

### Checks/Applications/Signatures

- Payroll and accounts payable were signed .
- Jim motion to **accept the minutes of 2/19** as written. Motion seconded by Jessica and passed 3-0.
- Lyn motioned to approve the **timber tax bill** for Honeycutt, 415-001, in the amount of **\$181.79**. Motion seconded by Jim and passed 3-0.
- No action was taken on a tax deferral application received from the owner of 416-015. A decision is required by July 1.

### Ryan Campbell:

Ryan and Elisha Campbell applied for a home occupation business at 3 Railroad Drive. They intend to install a commercial kitchen and make jerky to sell in stores and online. This permit from the town is needed before the can apply to the state for a license. Lyn made the motion to approve the Home Occupation application, and Jim seconded the motion. Motion passed 3-0.

### James Roberts:

Mr. Roberts received a letter from the Board of Selectmen regarding the amount of scrap metal and inoperable vehicles that are accumulating in his yard. He was in to discuss this with the Board. He stated that the materials accumulated while the price of scrap metal was low, but he does intend to clear it all out and asked for some time to do so. Mr. Roberts said that it should be taken care of by June.

### Road Agent Cornell

- The grader repair is complete, and the cost of the repair is \$13,647.67. Also, another repair bill for the 2008 truck came in from Reed's Truck Services for \$1706.07. The truck is breaking down frequently.
- There is a set of socket wrenches missing from the garage. The Board would like the Highway Garage to be locked up during the day.
- Bridge replacements and repairs were discussed. Currently there is approximately \$100,000 in the bridge fund. The Board asked Road Agent Cornell to get quotes to repair/replace the Walker Brook Rd bridge near Stewart Road.
- Paving projects were discussed. High Street and North Road are priorities and Cornell will start getting quotes.

### Old Business:

- The issue of the New Canada Rd turnaround was discussed with a review of the latest email from Bart Mayer, town attorney. The Board instructed Karen to have him to draw up a permanent easement document, stating that the town is willing to do a one time clean up of the area, post signs and install a barrier to discourage further dumping.
- Legal documents received from Town Counsel were reviewed regarding an ongoing lawsuit.

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- The form for submitting a claim for abandoned money in the Town of Danbury's name was signed by Jessica. The amount of unclaimed funds is \$86.64 and is from a "vendor".

## New Business:

- Danbury Elementary School needs a health inspection by the town health inspector ASAP as a state certification requirement. The Board of Selectmen act as the town health officer. Jim asked to review the inspection form and said that he will speak with Jason Torsey, the school district facilities manager.
- Discovered overpayment to Newfound Area School District 2018-2019 school year in the amount of \$508. Amount paid was the amount billed by the district. Finance Officer Mike Limanni said that they will issue a credit on the next monthly bill.
- State DOT driveway permit was issued for J. Phelps @ 105 NH Route 104.
- Notification from the Department of Revenue was received indicating the 2019 median equalization ratio for Danbury 78.0%. Last year it was 94.8%. This is an indication that properties are selling for much higher than the assessed value.
- Karen received a notice that the 2017 version of QuickBooks that we have will not be supported after May 31,2020. This was first notice received about this issue. A newer version of QB will need to be installed or payroll will not work. This happened in 2017 as well. The cost for the new program is \$349.00 which was not anticipated when preparing the 2020 budget.

## Selectmen Items

- The 2020 voter guide for the upcoming election was prepared.

## Broadband

- Both NH Municipal legal services and town counsel responded regarding the possibility of getting approval for a special town meeting for broadband bonding. The request would go to superior court and is granted only in the case of emergencies and situations that are unforeseeable or unavoidable. The legal advice received indicated that this is a longshot.
- Jessica will speak with Jeff McIver of Consolidated Communications to let him know that the Town of Danbury will proceed with getting the broadband bonding on the ballot for next year.
- A member of the community approached Jessica about the possibility of parking cars on the lot adjacent to Spa Rd where the annual Grange Fair tractor pull takes place. They are having a family gathering of some sort. None of the board members had an objection to using the lot for parking.

## FYI/REVIEW

- Vacation request – Highway
- Letters sent
- Water testing completed
- Bridge inspections
- Bill from Consolidated for 10/2018 Pole damage Waukeena Lake Rd \$4099.83 – sent to Primex

At 8:01 Jim motioned to adjourn, seconded by Lyn. Motion passed and meeting adjourned.

The next meeting of the Board of Selectmen will be on March 18, 2020 at 6:00pm.

Respectfully submitted, Karen Padgett, Administrative Assistant.