

Minutes of Danbury Board of Selectmen's Meeting 5/20/2020

Date and time: 05/20/20 6pm to 7pm
Present: Selectmen Jessica Hatch, Lyn England, James Phelps
Administrative Assistant Karen Padgett
Location: 23 High Street

Topics

1. Minutes from Previous Meeting 5/13/2020

Decision Jessica made a motion to accept the meeting minutes of 5/13/20 as amended, seconded by Jim. All in favor.

2. 1st Half Tax Warrant \$1,325,915.80

Decision Jim motioned to issue and sign the property tax warrant in the amount of \$1,325,915.80. Motion was seconded by Jessica and passed unanimously.

3. Manifests/Signatures

Decision Payroll and Accounts Payable were signed

Decision Jessica signed an assistance lien redemption for 2019 case number 7.

Decision Jessica signed the MS60-A Auditor Option and Schedule, a form required by the NH Department of Revenue.

4. Timber Tax Bills

Note Danforth /19111-28-T/ \$108.24
Allard/19-111-20-t/ \$1,482.96

Decision Jim motioned to sign and issue the two timber tax warrants, seconded by Lyn. Motion passed 3-0.

5. Building/Driveway Permits

5-1. 13-2020B 406-217/284 BOHONON RD/WAGNER/27 X 62 DECK

Note No action was taken on 13-2020B until Selectman Phelps has spoken with the applicant. Jim visited the property and there was no one home to clarify the construction. There are still questions remaining about this building permit. A letter will be sent to the homeowner asking for clarification.

5-2. Amendment of 04-2020B approved 4/8/2020 to add 28 x 36 detached garage

Decision Jim motioned to approve the amended building permit, seconded by Jessica. Motion carried 3-0.

5-3. 16-2020B 413-024/437 Walker Brook Rd/Lewis/10 x 12 side addition

Task A letter will be sent to the property owner requesting a sketch showing the new addition does not increase the preexisting nonconformity of the building's setback.

Owned by KAREN PADGETT due 06/03/20

5-4. 17-2020B 201-105/44 Courtland Dr/Green/16 X 34 deck on back of house

Decision Jim motioned to approve this building permit, with a second by Jessica. Motion passed unanimously.

5-5. 18-2020B 406-095/26 Aspen Lane/Dauphinais/18 x 24 garage

Decision Jessica motioned to approve this building permit, with a second by Jim. Motion passed unanimously.

5-6. Driveway Permit / 118 Waukeena Lake Rd/Danforth

Decision Jim motioned to approve this building permit, with a second by Jessica. Motion passed unanimously.

6. COVID-19

Note GOFERR GRANT

Danbury is allocated \$28,313 in funding from the Municipal Relief Fund. Any expenses that are covered in the FEMA grant cannot be submitted for this grant. However, the minimum amount for the FEMA grant is \$3,300. It is unclear if the Town of Danbury will ever meet that threshold.

The 1st submission for the MRF reimbursement is due June 1. Karen will be meeting with Emergency Management Director, Kyle Levesque, to discuss current expenses and the application process.

Decision Jim made a motion, per RSA 21-P:43, to accept any and all funds received from the COVID-19 Municipal Relief Fund, up to the allocated amount of \$28,313. Motion was seconded by Jessica. Chairwoman Hatch - yes, Selectmen England - yes, Selectman Phelps - yes. Motion passed unanimously.

7. Old Business

7-1. New Canada Rd Turnaround Easement

Note Per Meghan Foley, Administrative Assistant for Wilmot BOS, the Wilmot Board of Selectmen may be addressing this at their meeting tonight(5/20/2020)

7-2. New pay rates

Note The new pay rates have been paid retroactively to 4/13/2020 and employees have been given change in pay rate sheets to sign.

8. SELECTMEN ITEMS

Note Jessica Hatch

Jessica talked with Road Agent Cornell at the highway garage to ascertain if the 40' storage unit, that has been rented since the fire, is still needed. She noted that there is no room in the main building for the items in the storage unit. Last year at this time, the cost to purchase the storage unit was \$6200. Cornell said it may be less expensive to purchase two 20' units. An addition to the existing building was discussed. She also noted that there is no floor in the office, just the plywood. Road Agent Cornell would like to have a window installed in the break room and the office. No action was taken.

The 2008 truck is once again in the shop for repairs. The estimate to fix the hub, rear end seal and spring, along with other repairs, is \$3800. Board members agreed that there is no option at this time other than to do the repairs.

Note Jessica received information from a resident who observed someone at the Transfer Station dropping off a couch without paying the fee. Jim stated that there are about 20 mattresses there and wondered the same about the fee. A suggestion was made to station a 3rd employee at the entrance of the Transfer Station to collect fees before people enter. No action was taken.

Jessica was approached by Mike Feinauer because he wants to repair a gravestone at the cemetery on Forbes Mountain Rd. All agreed that Cemetery Sexton, Andy Phelps, should be involved in any work that is done.

9. FYI and Review

Note Letters sent to loggers and property owners for no report of wood cut. Deadline to file was 5/15.

Note PD completed continuity of operations plan

Note Letter sent - Robie - payment plan

At 7pm Jim motioned to adjourn, seconded by Lyn. Motion carried. Meeting adjourned.

The next meeting of the Board of Selectmen is Wednesday, June 3 at 6pm at 23 High Street