

SELECTMEN'S MEETING MINUTES 6/3/2020

Date and time: 06/03/20 06:00 pm
Present: JESSICA HATCH, CHAIR, LYN ENGLAND, JAMES PHELPS
Karen Padgett, Administrative Assistant
Location: DANBURY TOWN HALL, 23 HIGH STREET

Topics

1. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Decision Jim motioned to approve the meeting minutes as presented and the motion was seconded by Jessica. All in favor

2. PAYROLL AND ACCOUNTS PAYABLE MANIFESTS WERE SIGNED.

3. PREVIOUSLY APPROVED ITEMS

Decision Jessica motioned to approve the previously signed purchase order for the Fire Department in the amount of \$300 for radio maintenance and repair. Motion was seconded by Lyn and passed 3-0.

Decision Jessica motioned to approve the previously signed building permit 19-2020B for Towne at 33 Courtland Dr (Map 201 Lot 102) for an 11 X 22 deck on the back of the house. Jim seconded the motion and it passed unanimously.

4. SIGNATURES

4-1. ABATEMENT FOR PHELAN 412-008 \$127.20 plus \$3.89 interest

Decision Jim motioned to approve the 2019 property tax abatement 2020-03 for Donna and Paul Phelan, 837 US Route 4 (Map 412 Lot 008). The Phelan's assessment decreased \$5,300. Motion was seconded by Jessica and passed unanimously.

4-2. TIMBER TAX

Note Montplaisir 19-111-17-T \$397.10

Ray 19-111-13-T \$1511.02

Decision Lyn motioned to approve both timber tax assessments, seconded by Jim. All in favor and motioned carried.

4-3. INTENT TO CUT

Note Green Crow Map 412 Lot 076 Currier Road

Decision Jim motioned to approve the intent to cut, seconded by Lyn. Motion passed 3-0.

5. BUILDING PERMIT APPLICATIONS

5-1. 16-2020B LEWIS 10' X 12' SIDE ADDITION

Decision As requested, a new sketch has been submitted, showing the new addition does not increase the preexisting setback noncompliance.

Jim motioned to approve the building permit, seconded by Lyn. Motion passed 3-0.

5-2. 13-2020B WAGNER 27 X 62 DECK (front of house)

Decision Jim has spoken to owner and clarified that the addition will be a porch on the front of the house. Jim motioned to approve the building permit, seconded by Lyn. Motion passed 3-0.

6. COVID-19

6-1. RE-OPENING TOWN HALL

Note Karen attended a webinar presented by NH Municipal Association and Primex about considerations for reopening town buildings to the public. Some of the items to consider are: the flow of traffic into the building and floor markings to enable social distancing, making PPE (masks, gloves) available to the public, signage, and frequency of sanitizing.

A meeting was scheduled for Monday 6/8 at 7 pm with all department heads and interested parties to discuss reopening town buildings in a way that is safe for the public and for town employees. It is important to work together to develop plans and protocols to prevent exposures to COVID-19.

6-2. GOFERR (Governor's Office for Emergency Relief and Recovery) GRANT 1ST SUBMISSION

Note Karen completed the 1st submission of COVID-19 related expenses on 6/1/2020 and requested \$2,595.05 for reimbursement. We have the opportunity to submit 2 more times before 9/30/2020. Some of these expenses qualify for reimbursement under the FEMA grant, however it is unlikely that the town will meet the \$3,300 threshold for that grant.

Building modifications are an eligible expense for the GOFERR Municipal Relief Fund. The possibility of changing the main entrance to the Town Hall was discussed.

7. OLD BUSINESS

7-1. DECISION ON SAND BIDS

Note No decision was made on the award of the sand bid. Road Agent Cornell will be asked to attend the next Selectmen's meeting.

7-2. TRANSFER STATION OPERATIONS

Note Karen prepared a spreadsheet of revenue sources from the transfer station receipts received for review. Also, in a comparison of revenues to date from last year, there is an increase of \$990 or 73%.

At the last meeting, the possibility of adding a 3rd man at the entrance to check stickers and take fees was mentioned. That option will not be pursued at this time. Another option discussed was making an entrance to the transfer station on Spa Rd and having the traffic flow out Pine Drive.

Note The Board will meet with the attendants, Jim Larkin and Mike Maines, at the next meeting to discuss ways to ensure efficient operations. To date, solid waste costs are up 22% and recycling costs are up 45%.

7-3. MATT APGAR, LICENSED FORESTER, WILL COME TO NEXT MEETING 6/17 AT 6 PM

8. NEW BUSINESS

8-1. Speed Limit for Echo Glen

Note There are no speed limit signs in Echo Glen. Road Agent Cornell has (2) 25 MPH signs that he could post on each side of the entrance if it were determined that the Board of Selectmen wanted to set the speed limit.

Otherwise the speed limit is 35 MPH. However, Jim researched the NH laws regarding reducing the speed limit on town roads. Per NH RSA 265:63, II, before altering speed limits, a town must perform an engineering or traffic investigation to determine the proper speed on those particular roadways.

Therefore, the speed limit remains 35 MPH on all town roads.

8-2. Question about how close chicken coops/goat pen can be to property line.

Note An inquiry was received from a property owner about a neighbor's chicken coop/goat pen that is very close to his property line and causing a nuisance. He posed a question about town zoning for farm animals in a residential area. The Town of Danbury is zoned rural residential and does not have any restrictions on farm animals in

town.

There is however a deed restriction in that development banning farm animals. The property owner could pursue that avenue in a civil manner.

9. NON PUBLIC SESSION

Decision At 7:10pm Jim made a motion to go into nonpublic session per ***RSA 91-A:3, II (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled.*** Motion was seconded by Lyn. Jim - yes, Jessica - yes, Lyn - yes. Motion carried and the Board entered nonpublic session.

Decision At 7:20 Jim motioned a return to public session, seconded by Lyn. Jim - yes, Jessica - yes, Lyn - yes. Motion carried and public session resumed. No decisions were made and no votes taken.

10. FYI AND REVIEW

11-1. Hearing on Ragged Mountain Resort subdivision on 6-9-2020 at 7pm

11-2. David Croft - running for Merrimack County Sheriff

11-3. Email from resident demanding reopening of Town Hall

The next meeting of the Board of Selectmen is June 17, 2020 at 6pm.

There will be a work session with town department heads on June 8, 2020 at 7pm at the Town Hall.

Respectfully submitted, Karen Padgett