

SELECTMEN MEETING MINUTES 7/15/2020 6 pm

Present: Board of Selectmen – Jessica Hatch, Chair, Lyn England and James Phelps
Administrative Assistant – Karen Padgett

1. APPOINTMENTS

1-1. 6 PM Senator Bob Giuda

Senator Giuda reached out to the Board to hear any concerns they might have. Topics discussed were:

1. revenue shortages due to the coronavirus
2. education funding with a declining student population
3. the need for broadband in rural areas

1-2. 6:30 PM Doug Colby

Mr. Colby presented 2 building permits, one for the store at 717 US Route 4 and one for 88 High Street. The Board needed more information than was presented and asked for the following:

1. A sketch showing setbacks are being met
2. Electrician and Plumber licensing information
3. Approval from the town fire department for emergency exits

Jim asked the following questions:

- a) are there smoke detectors in the apartment/store how many exits
- b) exit signs and lights
- c) which way do doors open
- d) is there a 2nd apartment exit

These questions went unanswered.

2. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Decision Jim motioned to approve the minutes, seconded by Jessica. Motion passed 3-0.

3. PAYROLL AND ACCOUNTS PAYABLE MANIFESTS WERE SIGNED.

4. SIGNATURES

4-1. Request for reimbursement from Gen Gov Building Capital Reserve \$20,500

Decision Jim motioned to request reimbursement for the DCC Steeple painting and repair in the amount of \$20,500. Motion was seconded by Lyn and passed unanimously. Jessica signed the voucher for payment.

4-2. June bank reconciliations were signed.

4-3. Dickinson Notice of Violation was signed.

4-4. Letter to State regarding noise complaint was signed.

4-5. Timber Tax Bill - Reed - 19-111-18-T \$4089.98

Decision Jim motioned to assess the timber tax for operation 19-111-18-T on New Canada Rd in the amount of \$4089.98. Motion was seconded by Lyn and passed 3-0.

4-6. PA-28 Form - to use or not to use

Decision The Board determined that the State on NH PA-28 Form, Property Inventory Form, will not be used for the 2021 tax year. Jessica and Jim signed the document.

5. BUILDING PERMIT APPLICATIONS

5-1. 26-2020B Mattheson/535 US Route 4 for placement of a 28 x 60 mobile home on a slab foundation.

Decision Lyn motioned to approve the building permit 26-2020B, seconded by Jessica. Motion passed 3-0 with Jim abstaining from the vote.

6. COVID-19

6-1. 2nd submission for Municipal Relief Fund was submitted 7/14 for \$2,096.88

6-2. NH primary is scheduled for 9/8.

Should there be a meeting with Clerk, Supervisors, Moderator and Selectmen to address traffic flow/set up/safety protocols?

State will be providing PPE - KN95 masks for officials, surgical masks for public, face shield, sneeze guards, gloves, hand sanitizer, wipes, pencils, signage, paper mats for each voter to take into the booth. A meeting will be scheduled for July 29, 2020 at 6pm.

7. OLD BUSINESS

7-1. Review tax deeding list. The tax collector wants to know if you want her to move forward with tax deeding.

Decision Tax deeding will proceed. A deeding date of 9/24 was set by the Tax Collector.

7-2. Estimates for door/entry replacement

Millstone Woodcraft prepared a quote for the new main entry door replacement.

LaVorgna Construction will be submitting quote as well.

7-3. Gustafson response - This will be addressed at the next meeting.

7-4. The new compactor at the Transfer Station will be installed tomorrow 7/16

8. NEW BUSINESS

8-1. Review of land use change taxes

8-2. Question regarding veteran's credit 411-067-001

The property owner will be asked to submit an amended form for the credit.

8-3. Question regarding licensing requirements for alarm installation and repair company.

The business would be a mobile repair and alarm installation. No permitting is required.

8-4. Offer received to purchase property 410-077

This .5 acres was given to the Town in 2017. While the Board has authority to sell tax deeded property, they could not find where authority has been granted to sell other town owned property.

8-5. Stairs from parking lot to lower level at DCC in need of repair.

I told the DCC director we are having a hard time finding carpenters to do repair work, so if she knew of anyone to get a quote.

8-6. Letter from abutters regarding Danbury Woods Rd property

Karen visited the property. A letter will be sent to property owners regarding building without a permit.

8-7. Tax Collector request to adopt policy regarding the acceptance of tax prepayments pursuant to RSA 80:52-a

Decision Lyn motioned to adopt the following policy

"Taxpayers shall be allowed to prepay taxes no more than 2 years in advance of the due date of the taxes. No interest shall accrue to the taxpayer on any prepayment, nor shall any interest be paid to the taxpayer on any prepayment which is later subject to rebate or refund." and the motion was seconded by Jim.

Motion passed 3-0.

8-8. An anonymous letter was received regarding concerns about transfer station operations.

9. SELECTMEN ITEMS

9-1. Request to hold tractor/lawn mower pulls

Decision Lyn made a motion to allow 2 lawn tractor pulls, preferably in August and September, to take place on town owned property adjacent to Spa Road. Motion was seconded by Jim and passed 3-0. An insurance certificate from the organization will be needed.

9-2. Town maintenance of driveway off Wiggin Rd

Jim asked that a letter be written to the owners of 415-012 regarding the town maintenance of the road that is their driveway. He could find no record of it ever being a town road. The property owners will need to show documentation that it was a town road otherwise maintenance will be discontinued.

10. NON PUBLIC SESSION - LEGAL

Decision Jessica motioned to enter non public session at 8:28 per RSA 91-A:3, II(I)

Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Motion was seconded by Lyn. All were in favor.

At 8:50 the Board returned to public session. No votes were taken and no decisions made

11. FYI AND REVIEW

NANA and Pemi-Bake Community Health to integrate

June property sales

12. ADJOURN

At 8:53 Lyn motioned to adjourn the meeting, seconded by Jim. All in favor. Meeting adjourned.

The next meeting of the Board of Selectmen will be July 29, 2020 at 6pm

Respectfully submitted

Karen Padgett, Administrative Assistant