

# TOWN OF DANBURY

## Board of Selectmen - Meeting Minutes

January 14, 2026

*Members present: Jessica Hatch, James Farmer and Frances Bliss, along with Administrative Assistant Holly Surgens*

*Jessica Hatch opened the meeting at 6:30pm*

*In attendance: police Chief Chris Kelby, Jeremy Martin, Alan Huntoon, Twila Cook and Diane Blasotto*

### Appointments

- PD Chief Chris Kelby @ 6:30pm to discuss vehicle leasing.
  - *Additional information was provided and discussed regarding leasing and vehicle options. Also discussed job posting for part-time police officer.*
- FD Chief Jeremy Martin @ 7:00pm to discuss volunteer vs employee FD

### Approval of minutes from 12/29/2025 (including non-public minutes) and 1/7/2026

- *James Farmer made a motion to approve the draft minutes from 12/29/2025, seconded by Jessica Hatch with abstention from Frances Bliss who was not present for the 12/29/2025 meeting.*
- *James Farmer made a motion to approve the draft minutes from 1/7/2026, seconded by Frances Bliss with abstention from Jessica Hatch who was not present for the 1/7/2026 meeting.*

### Consent/Signature Agenda

- Payroll/Accounts payable (corrected AP detail from 1/7/2026 meeting and additional AP detail)
- Ratio Study from CNP for DRA submission
  - *Jessica Hatch made a motion to sign all consent/signature items, seconded by James Farmer, all in favor.*

### Building/Driveway Permit Applications

- 01-2026B | Collins | 406-166 | 671 North Rd | Addition and bump out of galley kitchen to include seating, cabinets and mud room. Construction of wrap-around porch. Set back from property lines and street approx. 300ft
  - *Jessica Hatch made a motion to approve the permit, seconded by James Farmer, all in favor.*

### Old Business

- Review budget worksheet

### New Business

- Review of resident submitted warrant articles. (3)
  - *Petitioned Warrant Articles reviewed.*

### Selectmen

- Review estimates:
  - Review paving quotes for Police Dept parking lot.
- 2026 Candidacy filing for Danbury Town Offices
  - *List reviewed and updated*
- Email from Hwy Dept-regarding Spear Hill sub-division

- Email from Tricia Taylor – Tax Collector regarding increase in state portion of dog licenses. Recommendation from Tricia to increase town fees
  - *Jessica Hatch made a motion to increase the fees for dog licensing, seconded by James Farmer, all in favor.*
- Email from Stephen Polizzi regarding Fire Station alarm system.
- IRS standard mileage rate increase for 2026. This is an increase from .70 to .725 per mile. Do the Selectmen want to increase the per mile reimbursement to match the state standard?
  - *Jessica Hatch made a motion to increase the mile reimbursement from .70 to .725 per the state standard, seconded by Frances Bliss, all in favor.*

**FYI**

- Application Snapshot from NHDOT for proposed driveway at 261 NH Rte. 104.
- FAQ for OmniBallot Tablet
- Assessment Review Notice from DRA

*All Selectmen and FYI items reviewed. Motions made as noted above.*

*Additional discussion:*

- *Road Agent Alan Huntoon about purchasing town truck for highway dept. Vehicle options discussed.*
- *Driveway water runoff issues at property on Eastern District Road. Driveway needs ditching.*
- *Chief Chris Kelby discussed possible grants for computers and printers for cruisers.*

*Motion to adjourn the meeting at 9:20pm made by Jessica Hatch, seconded by James Farmer, all in favor.*

*Meeting minutes prepared by Holly Surgens*

*Meeting minutes approved by the Board of Selectmen ON 1/21/2026*