

# TOWN OF DANBURY

## Board of Selectmen - Meeting Minutes

April 8, 2026

*Members present: Jessica Hatch, James Farmer and Frances Bliss, along with Administrative Assistant Holly Surgens.*

*Jessica Hatch opened the meeting at 6:16pm*

**Appointments - None**

**Approval of minutes from 4/1/2026**

- *James Farmer made a motion to approve the minutes from 4/1/2026, seconded by Jessica Hatch, all in favor.*

**Consent/Signature Agenda**

- Payroll/Accounts payable
- Gravel bill – Kenneth Clarke – 25-111-04-E - \$250.58
- Elderly Credit application – Reagan – 411-025
  - *Application incomplete, applicant must provide completed income worksheet. Reach out to NHMA for clarification regarding income and co-ownership or property.*
- Abatement letter – Burda
- Veterans Credit application – Shaw – Tax credit for Service Connected Total Disability – 416-015
- Refund check for overpayment of 2025 Property Taxes – Sisson - \$28.54
  - *Jessica Hatch made a motion to sign all consent/signature items except the Elderly Exemption Application, which is incomplete, seconded by Frances Bliss, all in favor.*

**Building/Driveway Permit Applications - None**

**Old Business - None**

**New Business – None**

**Selectmen**

- Employee Evaluations
- Notice of Final Tax Date Form from Tricia Taylor, Tax Collector
- Email from Lauren Moran @ Danbury Elementary School regarding visit to town hall.

**FYI**

- Email from NHRecycles regarding fuel surcharge beginning March
  - *All Selectmen and FYI items reviewed.*

*Additional discussion:*

- *Culvert reminder letters to be sent.*
- *Right To Know policy to be discussed further. Reach out to NHMA requesting training workshops.*
- *RFPs (Request for Proposals) for assessing services, Town audit, and heating system service plans.*
- *Purchase of generators for Town Hall and Fire Station. Emergency Management Director, Kyle Levesque to provide additional information regarding grant program.*
- *Newfound Area School District update regarding closing of Danbury Elementary School. We have not yet received communication from SAU4 School Board. Our request for confirmation of closing to be presented to the School Board on 4/13/2026 per email from Paul Hoiriis.*
- *Planning Board update - Ragged Mountain Resort plans to move forward with previously proposed sub-division.*

***Motion to go into non-public session at 7:18pm made by Jessica Hatch, seconded by James Farmer***

- *Continued discussion of employee evaluations. No decisions/motions made during non-public session.*

***Motion to come out of non-public session at 9:29pm, seconded by James Farmer, all in favor***

***Motion to adjourn the meeting at 9:30pm made by Jessica Hatch, seconded by James Farmer, all in favor.***

***Meeting minutes prepared by Holly Surgens***

***Meeting minutes approved by the Board of Selectmen on 4/15/2026***